**BIGSTONE CREE NATION TRUST**

**Quarterly Summary Report**

Click or tap to enter a date.

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| --- | --- |
| **Project Director** | Click or tap here to enter text. |
| **Participants** | Click or tap here to enter text. |

**Goals & Objectives: Things that worked well**

|  |  |
| --- | --- |
| **Issues/Concerns**[Describe how the issue/concern was resolved] | Click or tap here to enter text. |
| **Requirements**[Describe obligations and constraints if any] | Click or tap here to enter text. |
| **Process**[Describe how the assignment was achieved] | Click or tap here to enter text. |
| Project Management [Delegation of assignments, priorities, timelines, completion date, etc.] | Click or tap here to enter text. |
| Other Information[Use this section to add any other information that describes how you are accomplishing the Goals of Objectives of your Proposal] | Click or tap here to enter text. |

**Goals and Objectives: Things that did not work well**

|  |  |
| --- | --- |
| **Issues/Concerns**[Describe how the issue/concern was unresolved: Why and what procedures were implemented to correct the issue or concern] | Click or tap here to enter text. |
| **Requirements**[Describe obligations and constraints if any] | Click or tap here to enter text. |
| **Process**[Describe how the assignment was performed and why it did not work.] | Click or tap here to enter text. |
| Project Management [Delegation of assignments, priorities, timelines, completion date, etc.] | Click or tap here to enter text. |
| Other Information[Use this section to add any other information that describes how you are accomplishing the Goals of Objectives of your Proposal] | Click or tap here to enter text. |

**Additional information**

|  |  |
| --- | --- |
| **Information**[Use this space to describe or explain other essential points you would like us to know] | Click or tap here to enter text. |

NOTE: Use this format to submit your Quarterly Reports. In each section, use as much space as you need to record your information. Bigstone Cree Nation Trust requires detailed, clear, and complete reports.

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**Print Name-Project Director Signature-Project Director**