



# BIGSTONE CREE NATION

## 2023 TRUST PROPOSAL

### APPLICATION

**PART A – Albert Gladue**

Date: Jan 17/2023

The following information is essential for approval and for **BCN Trust Administration** to contact you.

**Project Director:** Albert Gladue

**Treaty No:**

**Address: P.O. Box 300**  
**Province: Alberta**

**City/Town: Wabasca**  
**Postal Code: T0G 2K0**

**Telephone Number: 780-260-0816**

**Cellular Phone: 780-260-0816**

**Email address: albert.gladue@bigstone.ca**

**Fax Number: 7808912155**

**Which Trust classification are you applying to access funding?**

**(Check off only one Trust Fund category, with amount requested for that category)**

Please note that all application submissions need to be in by  
January 15, 2023 at 11:59 pm, no exceptions.

(It is recommended to submit all proposals 5 business days prior to deadline)

**Bigstone Cree Nation Department**

**Members at Large/Committee**

BCN Trust  Off-Reserve Members  Calling Lake  Chipewyan Lake  Wabasca/Desmarais

<b>Mandatory (4) Team Members</b>	<b>Position on Team</b>	<b>Roles and Responsibilities</b>	<b>Signing Authority</b>
Albert Gladue	Bigstone Fire Department	Senior Fire Chief	<input checked="" type="checkbox"/>
Tg Strom	Bigstone Fire Department	Fire Chief	<input checked="" type="checkbox"/>
Zachary Gladue	Bigstone Fire Department	Deputy Fire Chief	<input checked="" type="checkbox"/>
Melva Okemow	Bigstone Fire Department	Captain	<input checked="" type="checkbox"/>

**Part B – Information About Your Project**



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#### **IMPORTANT**

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

#### **Executive Summary**

**Title of your proposal:** **Bigstone Fire Department Extinguisher Program**

#### **Project**

**Start Date:** \_\_\_ July 2023 \_\_\_\_\_ **Expected end date:** \_\_\_ July 2024 \_\_\_\_\_

#### **Executive Summary**

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

Bigstone Cree Nation Fire Department has been in existence since 1984, in the past few years our Fire Department has grown and now has a fire hall in Chip Lakes. Bigstone Fire Department now responds to house fires, grass fires, vehicle accidents, Oil field fires, Ambulance lift assists, and now urban interface (forest/Urban) fires and Search & Rescue.

Bigstone Fire department is proud of all the relationship we have developed with the Fire Department Community such as Wabasca Fire, Sandy Lake Fire, Slave Lake Fire, Calling Lake Fire, and Edmonton Fire department.

Our department is committed to always grow and adapt to the changing World and environment. We are always striving to better our department to meet the needs of the Nation and the community.

#### **Description**

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

This year we are applying for dollars to support start up our fire extinguisher station in our Fire Hall. BFD already has the equipment set up and we do have some supplies for the project. These dollars will support a wage for one worker to start up this project. We hope once we get going this project will eventually support its self as a service to the Nations departments and businesses. There are fire extinguishers in every Building and company truck in the Nation, these fire extinguishers need to be re certified every year, re-hydro tested every five years and re-charged when used.



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With the support of Bigstone Cree Nation Bigstone Fire Department will be a success.

1. Monies raised will go towards growing the fire extinguisher project to become self sustaining and hopefully employ two more people in the coming years.
2. When the project gets really successful some profit will go towards funding the over all budget of the Fire department.

#### Goals of your proposal:

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

The overall goal of this funding is to support Bigstone fire department get established a professional agency that will help protect its community. Fire departments are becoming more and more on demand as climate change settles in all around the world.

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

Wage for worker to start getting the program up and going. Certify the station and train to perfect the skill to meet customer demand. October-December

Wage for worker to start getting the program up and going. Certify the station and train to perfect the skill to meet customer demand. Start chasing clients with the Nation departments.

January-March

Continue working the program.

April-June

Access the project and report successes and challenges for the main report.

#### Result:

**Evaluation Plan:** What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

#### List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives. Which departments will oversee specific aspects of the plan and what programs or information are they using?
- What results do you expect to achieve?
- What criteria will you be using to measure success?



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Will you be subcontracting out? Briefly describe who, when, where, why and how?

The reader should be able to understand who manages certain deliverable.

- Bigstone Fire Department will administer the program and make sure the dollars are spent to how they are planned to be spent. How we will know when the project is done when we have completed the plan for this program and dollars are exhausted.
- The results we are expecting is to be able to run the extinguisher station at fire Hall for a whole year. Also, the volunteers to gain experience and training to do the job safely.
- Are success will be measured by having a volunteer fire department confidently able to service the BCN departments and Businesses.
- There will be no subcontractors on this part.

### Project End Evaluation by the Administrator:

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Indicate below which category your proposal request fall under:

- Community Development \*\*
- Health Care
- Education and Training
- Elder Care
- Infrastructure improvement
- Preserving culture and language
- Community activities development  • Economic
- Cultural enrichment
- Protection of aboriginal identity and Treaty Right

\*\*If you have chosen *Community Development*, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community



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- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

Fire extinguisher services for all the community departments and companies are services from out of Wabasca, there are companies in Slave Lake that do the work here and Edmonton. With the focus of professional customer service, we will be successful.

### Projected Budget

How much money are you/your team requesting with this proposal? **\$ 80,000.00**

Have you included a Cash Flow budget? Yes  No

If you checked off “no” please explain why you didn’t submit a Cash Flow budget?

Trust Dollars, Budget, BUDGET 2023/2024														BFD Budget
REVENUE	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	TOTAL	
BCN Trust														\$80,000.00
<b>TOTAL REVENUE</b>														<b>80,000</b>
EXPENDITURES	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	TOTAL	
Material & Supplies														20,000
Labour														60,000
<b>TOTAL EXPENDITURES</b>														<b>80,000</b>



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Bank account information attached? Yes  No

Have you/your team approached any other funding agencies prior to approaching BCN Trusts? Yes  
 No

If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

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\*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?  
Yes  No

If you checked off “yes”, identify the funding source or partner: \_\_\_\_\_



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What is the % breakdown of funding from other source(s) or partner(s)? \_\_\_\_\_  
 % \_\_\_\_\_  
 \_\_\_\_\_ % \_\_\_\_\_  
 % \_\_\_\_\_

### Quarterly Report

If you/your team do not submit the first (1<sup>st</sup>) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

#### Definition

Quarterly means every three (3) months.

### Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

### IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination, and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct a Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Albert Gladue



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Print Name

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Signature

Incomplete applications will not be accepted.