



BIGSTONE CREE NATION

2023 TRUST PROPOSAL

APPLICATION

PART A – Information About You

Date: January 9, 2023

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Albert Gladue

Treaty No:

Address: P.O. Box 510

City/Town: Wabasca

Province : Alberta

Postal Code : T0G 2K0

Telephone Number: 780-891-2072

Cellular Phone: 780-260-0816

Email address: albert.gladue@bigstone.ca

Fax Number: 780-891-2155

Which Trust classification are you applying to access funding?

(Check off only one Trust Fund category, with amount requested for that category)

Please note that all application submissions need to be in by
January 13, 2023 at 11:59 pm, no exceptions.

(It is recommended to submit all proposals 5 business days prior to deadline)

Bigstone Cree Nation Department

Members at Large/Committee

BCN Trust Off-Reserve Members Calling Lake Chipewyan Lake Wabasca/Desmarais

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Albert Gladue	OHA Manager	Oversee the project	<input checked="" type="checkbox"/>
Brandon Gladue	Coordinator	Coordinate project	<input checked="" type="checkbox"/>
Cheryl Young	Coordinator	Coordinate project	<input checked="" type="checkbox"/>
Tyrone Gullion	Coordinator	Coordinate project	<input checked="" type="checkbox"/>

Part B – Information About Your Project



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IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary

Title of your proposal: OHA Elders Duct Cleaning Assistance

Project

Start Date: July 2023 **Expected end date:** July 2024

Executive Summary

This Summary gives the reader a concise overview of the project’s purpose; the team’s research; progress; and process of the project. Summarize the importance of the project and its main objective.

Description Describe the nature of the project, it’s overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Opasikoniwew Housing Authority Bigstone Housing is underfunded with the highest demand in our Nation. Membership requests are ongoing for Renovations to home maintenance and a backlog for new housing requests. Our main objective is to bring up the housing stock and also eventually bring up the living standards to all the homes on Bigstone Reserve...” committed to the pursuit of the highest quality of life for all its members”

Every year we apply from various sources for dollars to come up with a working budget. Our department works directly with Chief and Council and BCN Membership to try and meet the needs of the people. With the need for housing and services being so great, this department is in high demand. Our main goal for this proposal is to provide some dollars for the Bigstone Cree Nation elders members

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.



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The overall goal of this proposal is to provide some help to off and on reserve Bigstone members to clean out ducting in their homes to improve air quality in the home.

- For the cleaning proposal, we would hire one company to complete the service for the homes that people call in first come first serve.

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

- OHA would advertise poster of the service for elders only (65+) to each of the communities

October-December

- Take names and contact information and schedule a set amount per day. Coordinate with cleaning company on their communities per visit. Wabasca first, calling lake second, chip lakes third.

January-March

- Hire company to complete work

April-June

- Finish up work from hired company.

Result:

Evaluation Plan: What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
- What criteria will you be using to measure success?

Will you be subcontracting out? Briefly describe who, when, where, why and how?

The reader should be able to understand who manages certain deliverable.

- OHA will administer the program and make sure the grant dollars are spent on what they are planned to be spent on. The grant dollars will in the form of a pay a company to clean the ducts
- This proposal is submitted by OHA and will be administered by OHA. The overall result we expect to see is the standard of living go up for our Nations members.
- Only criteria are being the age of 65 or older, on and off reserve in the respected communities.



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Project End Evaluation by the Administrator:

Indicate below which category your proposal request fall under:

- Community Development **
- Health Care
- Education and Training
- Elder Care
- Infrastructure improvement
- Preserving culture and language • Community activities
- Economic development
- Cultural enrichment
-
- Protection of aboriginal identity and Treaty Right

**If you have chosen *Community Development*, which additional categories does your proposal request fall under?



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- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community
- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

- Cleaning air ducts helps improve the air flow of the heat from furnaces. Also reduces the amplified affects of seasonal allergies.

Projected Budget

How much money are you/your team requesting with this proposal? \$60,000

Have you included a Cash Flow budget? Yes No

BIGSTONE CREE NATION TRUST – Elders Duct Cleaning Assistance (On & Off Reserve for Wabasca, Calling Lake, Chip Lake))													
BUDGET 2023/2024													
REVENUE	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	TOTAL
Off Reserve Trust			60,000										\$60,000
TOTAL REVENUE													\$60,000
EXPENDITURES													
Housing Grants													60,000
Admin Fee			5,000										5,000
TOTAL EXPENDITURES													65,000

If you checked off “no” please explain why you didn’t submit a Cash Flow budget?

Have you/your team approached any other funding agencies prior to approaching BCN Trusts? Yes No



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If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?
Yes No

If you checked off “yes”, identify the funding source or partner: _____

What is the % breakdown of funding from other source(s) or partner(s)?

BCN Housing	0 %
Off Reserve Trust	100 %

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.



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Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct a Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Albert Gladue

Print Name

Signature

Incomplete applications will not be accepted.
