



BIGSTONE CREE NATION

2023 TRUST PROPOSAL

APPLICATION

PART A – Information About You

Date: Jan 12 2023

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Albert Gladue **Treaty No:**

Address: _Box 510_____ **City/Town:** _____Wabasca_____

Province: _____AB_____ **Postal Code:** __ T0G2K0_____

Telephone Number: _780 891-2072_____ **Cellular Phone:** _7802600816_____

Fax Number: ___7808912155_____ **Email address:** _albert.gladue@bigstone.ca_____

Which Trust classification are you applying to access funding?

(Check off only one Trust Fund category, with amount requested for that category)

Please note that all application submissions need to be in by
January 15, 2023 at 11:59 pm, no exceptions.

(It is recommended to submit all proposals 5 business days prior to deadline)

Bigstone Cree Nation Department (Yes) **Members at Large/Committee**

BCN Trust **Off-Reserve Members** **Calling Lake** **Chipewyan Lake** **Wabasca/Desmarais**

| Mandatory (4) Team Members | Position on Team | Roles and Responsibilities | Signing Authority |
|---------------------------------------|-------------------------|-----------------------------------|-------------------------------------|
| Albert Gladue | OHA Manager | Over see the project | <input checked="" type="checkbox"/> |
| Brandon Gladue | Project Coordinator | Co coordinate project | <input checked="" type="checkbox"/> |
| Cheryl Young | OHA administrator | Co coordinate project | <input checked="" type="checkbox"/> |
| Tyrone Gullion | Property Manager | Co coordinate project | <input checked="" type="checkbox"/> |

Part B – Information About Your Project



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IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary Title of your proposal: **OHA Pest Control**

Project Start Date: July 2023 **Expected end date:** July 2024

Executive Summary

This Summary gives the reader a concise overview of the project’s purpose; the team’s research; progress; and process of the project. Summarize the importance of the project and its main objective.

Bigstone Housing is underfunded with the highest demand in our Nation, Membership requests are on going from Renovations to home maintenance and a back log for new housing requests. Our main objective is to bring up the housing stock and also eventually bring up the Living Standards to all the homes on Bigstone reserve..." committed to the pursuit of the highest quality of life for all its members"

Every Year Housing is having a tougher time getting dollars from the Bigstone Trust and other revenue streams from the Nation. Our department applies for Funding from every source we are eligible for and some times we are successful a lot of times we are not. Last year some of our main maintenance projects for housing was denied by the Trust committee and that is still having a significant impact on our operations budget in meeting the needs of the people.

Description

Describe the nature of the project, it’s overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Every year we apply from various sources for dollars to come up with a working budget. Our department directly works with Chief & Council and BCN membership, to try and meet the needs of the people. With the need for housing being so great this department is in high demand.

Our main goals for this proposal are for dollars to cover the cost of pest control for the Nation Housing on reserve. In the past five years our Nation Housing Department has been hit with cost associated with pest control. The out



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break of severe cockroach and bed bugs infestation in a lot of the Nations homes has been an on-going Issue. In the past five years we have been treating homes using a company based out of Edmonton to keep the infestation from getting totally out of hand. Pest control will never end and will be an on-going issue from here on for the Nation to deal with, so it is best to try and work out a plan to have an in-house pest control program in place. These dollars will transition our Nation from using a Contractor to having an inhouse program. The company we work with right now is willing to train and phase himself out in the coming year.

1. Develop a pest control program that will work for the Nation.
2. Have in house Pest control program.

Goals of your proposal:

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

1. July – Continue using contractor if we haven't started our program as of yet because of funding.
2. Hopefully by September we will have our own in-house pest control program.

October-December

1. Projects could still be on going due to unforeseen circumstances like the pandemic or supply chain problems to material and supplies.

January-March

1. Continue with Pest control treatment and monitoring the Budget.

April-June

1. Final report of all information is gathered to report all unplanned items throughout the fiscal year

Result:



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Evaluation Plan: What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
- What criteria will you be using to measure success?

Will you be subcontracting out? Briefly describe who, when, where, why and how?

The reader should be able to understand who manages certain deliverable.

- Bigstone Housing will administer the program and make sure the dollars are spent to how they are planned to be spent. How we will know when the project is done when we have exhausted all the program funding.
- We plan of developing a system where we will work with other departments in making sure pest control treatments are being completed by the home owners.
- All Membership utilizing the pest control program will eventually have to apply for the program and sign documents in making sure the program is completed.

Project

End Evaluation by the Administrator:

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Indicate below which category your proposal request fall under:

- Community Development **
- Health Care
- Education and Training
- Elder Care



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- Infrastructure improvement
- Preserving culture and language
- Community activities development • Economic
- Cultural enrichment
- Protection of aboriginal identity and Treaty Right

**If you have chosen *Community Development*, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community
- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

The only form of study that we have done is the on-going treatments needed on a weekly bases where members are needing assistance in pest control. Our pest control is an on-going issue and problem, numbers fluctuate up and down through out the year in help needed for Pest control.

Projected Budget

How much money are you/your team requesting with this proposal? **\$100,000.00**

Have you included a Cash Flow budget? Yes No

If you checked off “no” please explain why you didn’t submit a Cash Flow budget?



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| | | | | | Pest Control | | | | | | | | | |
|---------------------------|------|------|------|-------|--------------|-------|------|-------|------|------|-------|------|----------------|--|
| REVENUE | NOV | DEC | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT | OCT | TOTAL | |
| BCN Trust | | | | | | | | | | | | | \$100,000.00 | |
| TOTAL REVENUE | | | | | | | | | | | | | 100,000 | |
| | | | | | | | | | | | | | | |
| EXPENDITURES | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | Apr | TOTAL | |
| Contractor | 5000 | 5000 | 5000 | 5000 | 5000 | 5000 | - | | | | - | - | 30,000 | |
| Worker | - | - | - | - | 3300 | 3300 | 3300 | 3300 | 3300 | 3300 | 3300 | 3300 | 26,400 | |
| Fuel/RM Truck | - | - | - | - | 1000 | 1000 | 1000 | 1,000 | 1000 | 1000 | 1000 | 1000 | 8,000 | |
| Phone | - | - | - | - | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 8,000 | |
| equipment | - | - | - | 20000 | - | - | - | | - | - | - | - | 20,000 | |
| Training | - | - | - | 7600 | - | - | - | | - | - | - | - | 7,600 | |
| TOTAL EXPENDITURES | | | | | | | | | | | | | 100,000 | |
| | | | | | | | | | | | | | | |

Bank account information attached?

Yes No

Have you/your team approached any other funding agencies prior to approaching BCN Trusts? Yes

No

If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes No

If you checked off “yes”, identify the funding source or partner: _____



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What is the % breakdown of funding from other source(s) or partner(s)? _____
% _____
_____ % _____
% _____

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination, and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct a Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.



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BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Albert Gladue - OHA Manager

Print Name

Signature

Incomplete applications will not be accepted.