



BIGSTONE CREE NATION

2023 TRUST PROPOSAL

APPLICATION

PART A – Information About Yourself

Date: January 13, 2023

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Albert Gladue

Treaty No:

Address: PO Box 510

City/Town: Wabasca

Province: Alberta

Postal Code: T0G2K0

Telephone Number: 780-891-2072 **Cellular Phone:** 780-260-0816

Fax Number: 780-891-2155

Email address: albert.gladue@bigstone.ca

Which Trust classification are you applying to access funding?

(Check off only one Trust Fund category, with amount requested for that category)

**Please note that all application submissions need to be in by
January 13, 2023 at 11:59 pm, no exceptions.**

(It is recommended to submit all proposals 5 business days prior to deadline)

Bigstone Cree Nation Department

Members at Large/Committee

BCN Trust - **Off-Reserve Members** **Calling Lake** **Chipewyan Lake** **Wabasca/Desmarais**

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Albert Gladue	Bigstone Housing	Manager	<input checked="" type="checkbox"/>
Tyrone Gullion	Bigstone Housing	Property Manager	<input checked="" type="checkbox"/>
Brandon Gladue	Bigstone Housing	Project Coordinator	<input checked="" type="checkbox"/>
Cheryl Young	Bigstone Housing	Administration	<input checked="" type="checkbox"/>

Part B – Information About Your Project



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IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary Title of your proposal: OHA Unbudgeted Items

Project Start Date: July 2023 **Expected end date:** June 2024

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

Opasikoniwew Housing Authority Bigstone Housing is underfunded with the highest demand in our Nation. OHA is seeking trust fund monies to have unplanned fall-back dollars to assist members for the entire Bigstone Cree Nation on all reserves (A, B, C, D and Sandy Lake).

Description Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Purpose of the project to have some form of funds ready for emergency requests that require the housing departments assistance. This amount of money can be used towards help with trailer moves, power poles, water & sewer service installs, ramps and other big cost unplanned items that can pop up from the general public.

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

During the years from 2021-2022 there was frequent requests/calls asking for assistance for service installs and trailer moves were a common thing. Other items such as driveway repairs or fleet items for the OHA maintenance crew needs could unexpectedly come up to housing operations.

Target Timelines and outcomes for each Quarter (provide a brief summary):



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July-September

Prepare monies on each item

October-December

Distribute assistance following housing criteria (owe no money, be a bcn member, provide criminal record check)

January-March

Distribute assistance

April-June

Final report of all information is gathered to report all unplanned items throughout the fiscal year

Result:

Evaluation Plan:

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Trailer mover companies, other sub contractors as needed

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- OHA will oversee the entire project

Will you be subcontracting out? Briefly describe who, when, where, why and how?

Yes, subcontracting out on items as they are brought up depending on the subject

Project End Evaluation by the Administrator:



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Indicate below which category your proposal request fall under:

- Community Development **
- Health Care
- Education and Training
- Elder Care
- Infrastructure improvement • Preserving
- culture and language
- Community activities • Economic
- development
- Cultural enrichment
- Protection of aboriginal identity and Treaty Right

**If you have chosen *Community Development*, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community
- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

OHA has received numerous phone calls, letters from general membership and sometimes chief and council asks if we have such a budget to assist these major items

Projected Budget

How much money are you/your team requesting with this proposal?

\$100,000

Have you included a Cash Flow budget? Yes No

If you checked off “no” please explain why you didn’t submit a Cash Flow budget?



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*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts? Yes

No

If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes No

If you checked off “yes”, identify the funding source or partner: _____

What is the % breakdown of funding from other source(s) or partner(s)?

_____	%	_____
_____	%	_____
%	_____	

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:



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It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct a Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Albert Gladue

Print Name

Signature

Incomplete applications will not be accepted.