



BIGSTONE CREE NATION

2023 TRUST PROPOSAL APPLICATION

PART A — Information About You

Date: December 2, 2022

The following information is essential for approval and for BCN Trust Administration to contact you.

Project Director: Chester Auger. Treaty No:

Address: Box 870 Citytown:
Wabasca

Province: Alberta Postal Code:
TOG2K0

Telephone Number: 780-891-3825 Cellular Phone: 780-843-5431

Fax Number: 780-891-2178

Email address: chester.auger@bigstoneeducation.ca

Which Trust classification are you applying to access funding?
(Check off only one Trust Fund category, with amount requested
for that category) Please note that all application submissions need
to be In by January 17, 2023 at 11:5p pm, no exceptions.

(It is recommended to submit all proposals 5 business days prior to deadline)
Blgstone Cree Nation Department O Members at Large/CommIttee O

BCN Trust Off-Reserve Members • Cal I ing Lake C] Ch ipewyan Lake Wabasca/Desmarais

Team Member	Position on Team	Roles and Res onsibilities	Signing Authori
Chester Auger	CEO	Signing, Review, Approval	
Doreen Calliou	COO	Signing, Review, Approval	
Lena Auger	CFO	Signing, Review, Approval	
Jewel Gladue	Executive Assistant	Admin duties, disbursement	

Part B — Information About Your Project

IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary

Title Of your proposal: Bipstone Cree Nation Off Reserve School Fees Sunnort: 2023-2024



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Project

Start Date: September 2023 Expected end date: June 2024

Executive Summary

Bigstone Education Authority is submitting the following trust fund proposal for the purpose of assisting families that are required to pay school fees that pertain to their child (ren) who attend public schools. The proposed amount we are seeking is Sixty-Five Thousand Dollars (\$65,000.00). Each year we receive multiple requests for financial assistance from BCN member families that reside off reserve. The requests are usually received via phone call, by email or by word of mouth. Families residing out of the community have registered students residing and attending full time in locations such as Edmonton, Grand Prairie, Slave Lake and all over Canada. Students who attend public schools or any off-reserve schools pay required fees such as text book rentals, bus passes, locker fees, lunch fees, bus fees, technology fees, tutor fees, etc. These are extra costs that families are required to pay. For members to obtain the funds, we request that parents provide the child's (student) name, date of birth, treaty number, along with a fee statement/invoice from the school(s). Upon approval, a maximum of \$1000.00-\$1500.00 per student is available. This amount is usually paid directly to the school. In some cases, parents who do pay their own fees can submit all receipts for full reimbursement. As a result, the members and children living offreserve will benefit from this program 100%, until funds are completely exhausted.

Description

The overall goal of the Off-Reserve School Fees Support program is to provide financial assistance to as many families residing off reserve with the following:

- Payment of all school fees pertaining to each student (books, bus, bus passes, access to tutor, etc.) to a maximum of \$ 1000.00/student.
- Assistance with school supplies to a maximum of \$500.00 per student
- Assistance with school sporting academy fees if applicable
- Assistance with technology purchases if required by the school.

Goals of your proposal

Our primary goal for the 2023-2024 school year is to provide Bigstone Cree Nation families with the necessary financial support to assist in paying for fees that the schools request. We strive to assist the financial assistance for all K- 12 students so that they can freely attend school without the stresses that come with the financial burden and can succeed in their overall studies. Our hope is that by providing the funds to students, parents, and families, our Bigstone Cree Nation members will be successful in their educational journey from elementary to High School. With this proposal we are requesting a change from \$700.00 to \$1000-\$1500.00 per member if it is needed. Our reasoning behind this increase is to better assist families as the overall cost of transportation fees as well as other school fees has increased. We believe this will benefit our students and help them complete their studies.

Target Timelines and outcomes for each Quarter (provide a brief summary):



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July-September

Begin submitting advertisements to outside communities and outlets to get the word out on new criteria and applications. Begin collecting documents and applications by September, begin fee payments by the end of September 2023. Submit required paperwork for quarterly report. Projected amount to be utilized \$16,250.00.

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October-December

Continue with application and payments. Submit required paperwork for quarterly report. Projected amount to be utilized \$16,250.00

January-March

Submit advertisement on program to all media outlets. Continue with processing applications and payments. Submit required paperwork for quarterly reports. Projected amount to be utilized \$16,250.00

April-June

Finalize last of batches of applications and submissions if applicable. Create financial report including data for final submission as required by trust committee. Projected amount to be utilized \$16,250.00.

Result:

Evaluation Plan:

The Bigstone Education Authority team strives to achieve our goals set out for each project 100%. As each school year approaches, we look to see how we can help the children of Bigstone Cree Nation become successful, and as you know success could look different for each student. As we are given this opportunity to provide funds to help with their general fees, textbook fees, lunch, locker, transportation, school supplies, and potentially sports academy school fees, technology and tutoring fees, we hope that this will help with the succession of each student. To measure the overall success of this proposal, we would have to look at the total amount of requests that come into our office, the number of students that request the funds, and how each year we use the entire amount that is granted to us to distribute.

List the resources needed for the project:

We will advertise on the Bigstone Cree Nation Website on when the financial support is available, providing the criteria information, and current request form to complete. We will also advertise in surrounding areas via newspapers; The Fever, Edmonton Sun, Windspeaker, Slave Lake Leader, Facebook and other Facebook groups or pages pertaining to Bigstone Cree Nation. We will also fax out information to schools we have dealt with in previous years, I will also distribute posters in the Bigstone Cree Nation community. I believe if we advertise once in September and also in January each year, we will reach more Bigstone Cree Nation Members. All request coming in will be handled by our department. Once all documentation is submitted by parents, we will obtain approval and then submit for payment to our finance department. As long as our members are utilizing these funds every year, we know that we are successful in attaining our goal.



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Project End Evaluation by the Administrator:

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Indicate below which category your proposal request fall under: _

- Community Development **
- Health Care
- Education and Training
- Elder Care
- Infrastructure improvement
- Preserving culture and language
- Community activities
- Economic development
- Cultural enrichment
- Protection of aboriginal identity and Treaty Right

● *If you have chosen Community Development, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community ●
- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

Our main goal is to be supportive on all educational levels. We have seen the need, and heard the concerns from parents, students, and community members. With the Bigstone Cree Nation members living off reserve, we understand families are required to pay fees with limited help due to their place of residence.



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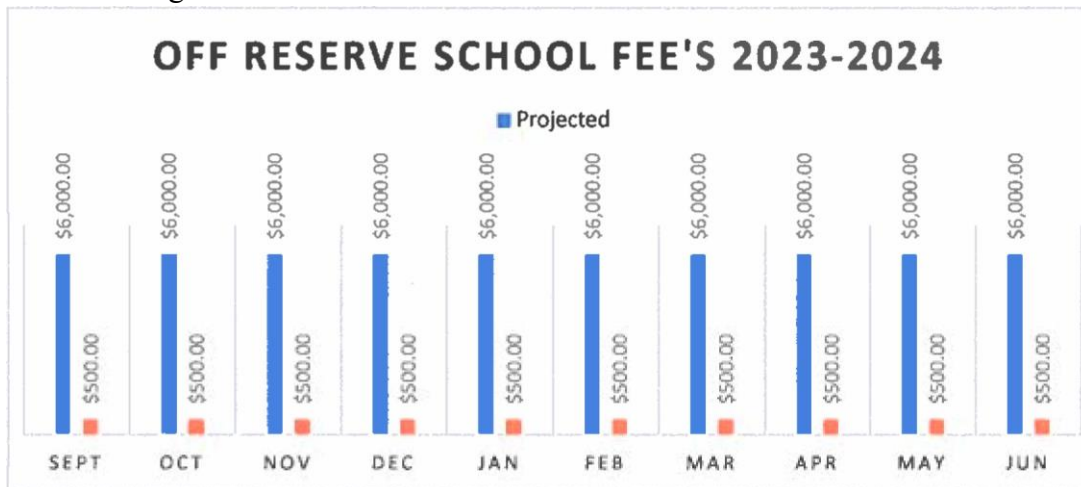
Projected Budget

How much money are you/your team requesting with this proposal? \$65,000.00

Have you included a Cash Flow budget? Yes No If you checked off "no" please explain why you didn't submit a Cash Flow budget?

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Projected Cash Flow Budget for 2023-2024 with full Awarded Funds



Actual Cash Flow Budget for 2022-2023 Awarded Funds \$22,093.91

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Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes a No

If you checked off "yes", please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

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Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes No

If you checked off "yes", identify the funding source or partner:

What is the % breakdown of funding from other source(s) or partner(s)?

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.



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Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a "rejected proposal" by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Chester Auger - CEO Education
Print Name

[Signature]
Signature

Incomplete applications will not be accepted.