



BIGSTONE CREE NATION 2023

TRUST PROPOSAL APPLICATION

PART A — Information About You

Date: Oct 4 2022

The following information is essential for approval and for BCN Trust Administration to contact you.

Project Director: Jennifer Gladue Treaty No:

Address: Box 900 City/Town:
Wabasca

Province: Alberta **Postal Code:** TOG 2K0

Telephone Number: 780-891-3906 Cellular Phone: 780-819-9506

Fax Number: 780-891-3906 Email address: Jennifer.gladue@bigstone.ca

Which TNst classification are you applying to access funding?

(Check off only one Trust Fund category, with amount requested for that category) Please note that all application submissions need to be in by January 17, 2022 at 11:50 pm, no exceptions.

(It is recommended to submit all proposals 5 business days prior to deadline)

Bigstone Cree Nation Department Member at Large/Committee

BCN Trust Off-Reserve Members Calling Lake Chipewyan Lake O Wabasca/Desmarais

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Jennifer Gladue	Director	Signing authority	
Raya Stuart	Food Bank Coordinator	Running Program	
Eleanor Peacock	Executive Assistant	Assist Director	
Treena Gladue	Finance Officer/HR	Finance	

Part B — Information About Your Project

IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary

OCT 06

Title of your proposal: Food Bank

Project _____



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Start Date: July 2022

Expected end date: July 2023

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

Our main purpose to help our local community members in need for food.

We have foodbank distributions twice a month.

With food costs on the rise, its been difficult to meet the needs of the demand.

With that, we had to do cutbacks and downsizing.

We distribute hampers and milk and eggs.

In our hampers, we have 35 items of dry goods, 1 carton eggs and a 2 L milk.

We had to cutback on the produce and meat, due to decline of funding.

In our foodbank, we have 2 refrigerators, 2 coolers, 4 freezers, That are not being used at this time.

Our goal is to fill up our freezer and cooler spaces once again to meet the nutritional needs for our clients.

We send out notes and calendars monthly to our clients to let them know when the next dates are the changes that are being made. We keep the clients updated each month.

On holidays, we also distribute turkeys and ham on Thanksgiving, Chrisfrnas, Easter.

We helped out a lot of families this year. It is a rewarding job to help the need, as our number is still accumulating, our goal is to fry to help each and everyone who's been struggling financially to help ease the stress.

additional sheets as needed

Description

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Foodbank has been in our community for over 5 years, it has helped many families in need.

- It is used by a lot of community members on and off reserve.
- It helps feed families with children ● We serve Wabasca, Sandy lake.
- We help Status and Non Status

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.



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Our local foodbank is a non-profit organization. With the food costs on the rise, it has made it difficult to help our higher number of clients in our community of Wabasca and Sandy Lake Areas.

Our main goal is to protect the most vulnerable from hunger in our community.

To enable food insecure families to achieve their nutrition and health goals.

And to secure a sustainable future for our foodbank.

With the extra funds, we can continue to help our community with food sources when in need.

We help 1000 clients per month, but with lack of funding and donations, it has been a struggle to help our number which led to cutbacks and downsizing.

During covid, it has been overwhelming for our team as the number has been higher than usual.

We worked hard trying to keep up with the demand.

We do not turn away clients who call, our walk through our door.

We help on/off reserve, status/non-status, we help our community with open arms.

With your help, we can achieve this goal together to have a food security in our community.

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

July 2022-Adults 421, Children 257, Total 678, Status 187, Non Status 7, On reserve 153, Off reserve 41

August 2022-Adults 395, Children 223, Total 618, Status 172, Non Status 5, On reserve 141, Off reserve 36

September 2022-Adults 415, Children 256, Total 671, Status 179, Non Status 1, On reserve 157, Off reserve 23

Our numbers declined due to lack of funding which led to cutbacks and downsizing.

October-December

Oct 2022- In Progress

Nov 2022- No reports yet

December 2022-No reports yet

January-March

No reports yet

April-June

No report yet

Additional sheets as needed

Result:

Evaluation Plan: What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project. e Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
- What criteria will you be using to measure success?
- Will you be subcontracting out? Briefly describe who, when, where, why and how?

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- The reader should be able to understand who manages certain deliverable.
 - Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.

 - We order our dry goods from Calahoo Meats. It is delivered to our door. Our order comes in on Fridays. ● Our milk and eggs are ordered from Northern. The foodbank Coordinator, then picks it up there.
 - We restock our shelves
 - We get our boxes from Northern and we also go around the community to look in the recycle bins for boxes.
 - We have call in and pickup dates twice a month, for our clients who are in need.
 - We do not have foodbank on Assistance week and Child tax benefit week, as its always been.
 - We distribute hampers twice a month, One box per household.
 - Our 2 helpers come in on freight days, boxing days and pickup days. At least 5 to 6 days in a month they come in to help. With the finding that comes in, We pay our helpers with that as well.
 - Our foodbank supplies, bills, also come out of that money too, so our moneys come's and goes quite fast.
 - When we get a call, we ask for AHC#, How many adults and children in the household, status or non status, on/off reserve.
 - We also do monthly reporting. Our reporting is up to date.
 - We are run under trust. Our last proposal we got a small amount that didn't last us through the year. We had to seek for money donations or food donations. Which is why we had to do cutbacks and downsizing.
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Additional sheets
as needed

Project End Evaluation by the Administrator:

Indicate below which category your proposal request fall under:

- Community Development **
- Health Care
- Education and Training
- Elder Care
- Infrastructure improvement
- Preserving culture and language
- Community activities
- Economic development
- Cultural enrichment
- Protection of aboriginal identity and Treaty Right

- *If you have chosen Community Development, which additional categories does your proposal request fall under?
- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community ●
- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

We determine on a monthly basis. The number changes each month. We do monthly reports.



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Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?
Yes No

If you checked off "yes", identify the funding source or partner:

What is the % breakdown of funding from other source(s) or partner(s)?

_____ % _____
_____ % _____
_____ % _____

Quarterly Report

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If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

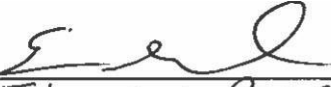
BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a "rejected proposal" by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

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Eleanor Peacock
Print Name Executive Assistant
N.F.H.C.

Signature

Incomplete applications will not be accepted.

