



BIGSTONE CREE NATION

2023 TRUST PROPOSAL APPLICATION

PART A – Information About You

Date: January 11, 2023

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Priscilla Auger.

Treaty No:

Address: Box 255

City/Town: Wabasca

Province: AB

Postal Code: T0G 2K0

Telephone Number: 780 891-3825

Cellular Phone: _____

Fax Number: 780 891-2178

Email address: priscilla.auger@bigstoneeducation.ca

Which Trust classification are you applying to access funding?
 (Check off only one Trust Fund category, with amount requested for that category)

Please note that all application submissions need to be in by
 January 17, 2023 at 11:5p pm, no exceptions.

(It is recommended to submit all proposals 5 business days prior to deadline)

Bigstone Cree Nation Department Members at Large/Committee

BCN Trust Off-Reserve Members Calling Lake Chipewyan Lake Wabasca/Desmarais

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Chester Auger	CEO	Signing Authority	<input checked="" type="checkbox"/>
Doreen Calliou	COO	Signing Authority	<input checked="" type="checkbox"/>
Priscilla Auger	Post-secondary Counselor	Signing Authority	<input checked="" type="checkbox"/>
Tracy Cardinal	Guidance Counsellor		<input type="checkbox"/>

Part B – Information About Your Project

IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.



BIGSTONE CREE NATION

2023 TRUST PROPOSAL APPLICATION

Executive Summary

Title of your proposal: Graduation Celebrations

Project Start Date: July 2023

Expected end date: July 2024

Executive Summary

Education Authority would like to host a BCN Post-Secondary graduation celebration for the 2023 Graduates; to acknowledge the accomplishments of BCN Post-Secondary graduates & to promote education within the community. Hosting a graduation celebration will provide a sense of accomplishment and pride to the students who have graduated; as well as provide motivation for other members to pursue a post-secondary education. Expected graduates for the 2022-2023 Academic Year is 30; Bigstone Education Authority will host a Graduation celebration banquet for the graduates and their guests. Graduates will be presented with a gift by the Chief and Director of Education.

Introduction

Bigstone Education Authority would like to host a BCN Post-Secondary graduation celebration for the 2020 Graduates; to acknowledge the accomplishments of BCN Post-Secondary graduates & to promote education within the community. Hosting a graduation celebration will provide sense of accomplishment and pride to the students who have graduated; as well as provide motivation for other members to pursue and post-Secondary educations

1. Expected graduates for 2022-2023 Academic Year will be 30;
2. Hosting a graduation will provide a sense of accomplishment and pride for BCN and members
3. Provide motivation to other members to pursue a Post-Secondary Education
4. Event will be a semi/formal Graduation ceremony held in Edmonton (Central)
5. Banquet and award ceremony will be held, with Key note speaker and Chief/Council in attendance.

Methodology: Goals of your proposal

The goal is to acknowledge the accomplishments of BCN Post-Secondary graduates, not only those sponsored by BCNEA but those that have completed their educational journey on their own. This acknowledgment of BCN Member graduates will also promote education within the community, as well as through Canada where members currently reside.

Objectives:

Why: To celebrate the successful completion of their post-secondary programs

What: To create a sense of belonging for our Urban Students; and to promote and develop relationships with other BCN members and to get to know our leadership.



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When: July 2023

Where: Edmonton, AB ~ Central location for students

Who: The Post-Secondary students will benefit by having the opportunity to celebrate with their family, Chief/Council and BCNEA staff,

Evaluation Plan: What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

The graduation ceremony is a very significant event for our BCN students, recognizing that the students face unique barriers when it comes to education. Given the educational history of Indigenous people of Canada relating to residential schools and colonial context that we live under. There are a lot of barriers to indigenous peoples with regard to getting a decent education. We are very happy and proud to see our BCN students finish their College/University programs and graduate with those Diplomas, Degrees, Masters, and Doctorates. We want to be able to celebrate their successes and recognize the challenges they have overcome to reach their goals as post-secondary graduates.

Results:

Hosting a graduation celebration will provide sense of accomplishment and pride to the students who have graduated; as well as provide motivation for other members to pursue and post-secondary education.

Objective: By hosting this graduation annually; and recognizing our BCN members who have successfully completed their post-secondary education we will have met the goals and objectives for this fund.

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
- What criteria will you be using to measure success?
- Will you be subcontracting out? Briefly describe who, when, where, why and how?
- The reader should be able to understand who manages certain deliverable.
- **Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.**



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Project End Evaluation by the Administrator:

Indicate below which category your proposal request fall under:

- Community Development **
- Health Care
- Education and Training
- Elder Care
- Infrastructure improvement
- Preserving culture and language
- Community activities
- Economic development
- Cultural enrichment
- Protection of aboriginal identity and Treaty Right

**If you have chosen *Community Development*, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community
- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

We have hosted several health and wellness workshops in the last 2 years and the workshops have proven to be successful. Covid 19 has affected everyone and we have noticed an increase in mental health issues with our post-secondary students. Being a post-secondary student is already stressful and with a lot of the classes going to online or homebase has a toll on our students.



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Projected Budget

How much money are you/your team requesting with this proposal? \$59,000

Have you included a Cash Flow budget?

Yes No

If you checked off “no” please explain why you didn’t submit a Cash Flow budget?

Trust Fund Proposal
2023-24 Fiscal Year

BCN Graduation Celebration

CATEGORY	ESTIMATED	ACTUAL	OVER/UNDER
Travel (Return Trips *25)	17,500.00	0.00	17,500.00
Gifts (\$300 x 30)	9,000.00	0.00	9000.00
Banquet	26,000.00	0.00	26,000.00
Key Note Speaker	2,000.00	0.00	2,000.00
Photographer	2,000.00	0.00	2,000.00
Graduation Plaque	1,000.00	0.00	1,000.00
Administration	2,000.00	0.00	2,000.00
Total Expenses	59,500.00	0.00	59,00.00

Travel will include the following:

1. Mileage and accommodation for:

*Chief and Council (11): Mileage/Meals = \$616.00; Accom = \$150.00

*Elder (1): Mileage/Meals = \$616.00; Accom = \$150.00

*Key Note Speaker: Mileage/Meals = \$616.00; Accom = \$150.00

* Post-secondary counsellor (2) Mileage/Meals = \$616.00; Accom = \$150.00



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Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?
Yes No

If you checked off “yes”, identify the funding source or partner: _____

What is the % breakdown of funding from other source(s) or partner(s)?

_____ % _____
_____ % _____
_____ % _____

Quarterly Report

No report – New proposal

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Print Name

Signature

Incomplete applications will not be accepted.