



# BIGSTONE CREE NATION

## 2023 TRUST PROPOSAL APPLICATION

### PART A – Bigstone Emergency Services

Date: January 2023

The following information is essential for approval and for **BCN Trust Administration** to contact you.

**Project Director:** Trevor Bigstone      **Treaty No:**

**Address:** Box 960      **City/Town:** Wabasca  
**Province:** AB      **Postal Code:** T0G2K0

**Telephone Number:** 780-891-3836      **Cellular Phone:** 780-891-5161  
**Fax Number:** 780-891-3888      **Email address:** trevor.bigstone@bigstone.ca

**Which Trust classification are you applying to access funding?**  
**(Check off only one Trust Fund category, with amount requested for that category)**  
Please note that all application submissions need to be in by  
January 17, 2022 at 11:5p pm, no exceptions.  
(It is recommended to submit all proposals 5 business days prior to deadline)  
Bigstone Cree Nation Department       Members at Large/Committee

BCN Trust  Off-Reserve Members  Calling Lake  Chipewyan Lake  Wabasca/Desmarais

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Trevor Bigstone	Coordinator	Admin role	<input checked="" type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

### Part B – Information About Your Project

#### **IMPORTANT**

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

#### **Executive Summary**

**Title of your proposal:** Carbon Monoxide/Smoke Alarm Project



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### Project

**Start Date:** \_\_\_\_July 2022\_\_\_\_\_  
**Expected end date:** \_\_\_\_July 2023\_\_\_\_\_

### Executive Summary

This Summary gives the reader a concise overview of the project’s purpose; the team’s research; progress; and process of the project. Summarize the importance of the project and its main objective.

#### Carbon Monoxide/Smoke Alarms Project

Home & Community Safety - As the colder weather starts to settle in, people use fuel-burning appliances more frequently in order to keep themselves warm. People need to be extremely vigilant when using these appliances to prevent deadly exposure to the serious hazards of carbon monoxide (CO). Carbon monoxide is often called the “silent killer” – its victims cannot see it, smell it or taste it. It is an invisible, odorless gas that can poison, and even kill you. Breathing in carbon monoxide can make you feel sick, and feel as if you have the flu. You may experience headaches, nausea, dizziness and shortness of breath. People most at risk are infants, small children, pregnant women, elderly people, and people with heart or lung problems. Carbon monoxide gas is produced by the incomplete burning of fuels. It can be released by gas furnaces, hot water heaters, cars, fireplaces, wood stoves and kerosene heaters. Faulty burners or clogged chimneys are often part of the problem. To avoid the production of CO, you should have your chimney, furnace and gas-fired appliances checked by professional technicians every year. Smoke alarms save lives. Smoke alarms that are properly installed and maintained play a vital role in reducing fire deaths and injuries. If there is a fire in your home, smoke spreads fast and you need smoke alarms to give you time to get out. Here's what you need to know! A closed door may slow the spread of smoke, heat and fire. Install smoke alarms in every sleeping room and outside each separate sleeping area. Install alarms on every level of the home. Smoke alarms should be interconnected. When one sounds, they all sound. Large homes may need extra smoke alarms. Test your smoke alarms at least once a month. Press the test button to be sure the alarm is working. Today’s smoke alarms will be more technologically advanced to respond to a multitude of fire conditions, yet mitigate false alarms. When a smoke alarm sounds, get outside and stay outside. Replace all smoke alarms in your home every 10 years.

### Description

Describe the nature of the project, it’s overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

### Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

Safety towards the community in our membership is the key and helping to start by assisting some awareness towards the values of our lives and the homes we all live in. Bringing this awareness to the homes of our community helps in safety of our lives. With one of our departments, we can make this project successful. With some warning we have chance to make a difference.



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Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

Monthly project reporting 2023

October-December

Based time frame after project has finished.

January-March

April-June

\*Add additional sheets as needed

### Result:

**Evaluation Plan:** What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

#### List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
- What criteria will you be using to measure success?
- Will you be subcontracting out? Briefly describe who, when, where, why and how?
- The reader should be able to understand who manages certain deliverable.
- **Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.**

Safety towards the community in our membership is the key and helping to start by assisting some awareness towards the values of our lives and the homes we all live in. Bringing this awareness to the homes of our community helps in safety of our lives. With one of our departments, we can make this project successful. With some warning we have chance to make a difference.

### Project End Evaluation by the Administrator:

This project will be reported when successful installation takes place.

Indicate below which category your proposal request fall under:

- Community Development \*\*
- Health Care
- Education and Training
- Elder Care



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- Infrastructure improvement
- Preserving culture and language
- Community activities
- Economic development
- Cultural enrichment
- Protection of aboriginal identity and Treaty Right

**\*\*If you have chosen *Community Development*, which additional categories does your proposal request fall under?**

- Improve health and well-being (emotional, physical, mental, spiritual)
- Benefits from improving awareness of culture, traditions, identity
- Networking-building relationships with the community and outside the community
- Creating temporary jobs
- Occupational training and development of infrastructure
- Opportunity for creating greater economic independence

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

In our community of reserves of Bigstone, we lack in early warnings and some signs that should be taken seriously. With this project there will be warnings and some safety from the carbon monoxide and smoke alarms, defects from current aging alarms or no installment at homes can make a difference.

### Projected Budget

How much money are you/your team requesting with this proposal? \$50,000

Have you included a Cash Flow budget? Yes  No

If you checked off “no” please explain why you didn’t submit a Cash Flow budget?

As a approved project we can have the appropriate numbers filled in after assessment.

\*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes  No

If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.



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\*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?  
Yes  No

If you checked off “yes”, identify the funding source or partner: \_\_\_\_\_

What is the % breakdown of funding from other source(s) or partner(s)?  
\_\_\_\_\_% \_\_\_\_\_  
\_\_\_\_\_% \_\_\_\_\_  
\_\_\_\_\_% \_\_\_\_\_

### Quarterly Report

If you/your team do not submit the first (1<sup>st</sup>) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

### Definition

Quarterly means every three (3) months.

### Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

### IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Trevor Bigstone

Print Name

Signature X

Incomplete applications will not be accepted.