



BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

PART A – Information About You

Date:

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Lorna Auger **Treaty No**

Address: PO BOX 960 85 Duran Trail

City/Town: Wabasca

Province: Alberta

Postal Code: T0G 2K0

Telephone Number: (780) 891-3836

Cellular Phone: (780)319-9697

Fax Number: (780) 891-3888

Email address: lorna.auger@bigstone.ca

Which Trust classification are you applying to access funding?

(Check off only one Trust Fund category)

Please note that all application submissions need to be in by

January 15, 2026 at 11:59 p.m. no exceptions.

Bigstone Cree Nation Department ☒

Members at Large/Committee ☐

BCN Trust ☒ **Off-Reserve Members** ☐ **Calling Lake** ☐ **Chipewyan Lake** ☐ **Wabasca/Desmarais** ☐

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Lorna Auger	Project Director	Management Duties	☒
Glenda Cardinal	BCN Membership Clerk	Coordinator	☒
Carrie Cardinal/Auger	BCN Adm. Asst. Membership	Admin duties	☐
Angie Cardinal	BCN Budget Analyst	Finance Duties	☐

Part B – Information About Your Project

IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.



BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

Executive Summary

Title of your proposal: 2026 Nation Funeral Cost Subsidy

Project Start Date: July 2025 Expected end date: July 2026

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

Bigstone Cree Nation Membership and Affiliates have a difficult time paying the remaining amount of the Funeral Home expenses due to not being covered by ISC, and because of the traditional/ cultural and common way of honouring the BCN Members and Affiliates whom have passed away. BCN is proposing for Members and Affiliates living on or off reserve to set aside funding from the BCN Trusts to reduce the expenses for funerals.

The objective is to reduce the funeral expenses incurred for items not covered elsewhere and to help the affected families or individuals.

*Add additional sheets as needed

Description

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Bigstone Cree Nation Members and Affiliates experience financial hardship from the funeral costs incurred, which are not covered by ISC and because of the traditional, cultural and common way of honoring BCN Members and Affiliates whom have passed away.

*Add additional sheets as needed

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

A common barrier a BCN Member or Affiliate faces is when the family members are not able to cover the funeral expenses, due to other expenses not covered by ISC because of the traditional, cultural and common way of honoring BCN Members and Affiliates whom have passed away.

The goal of this proposal is for a BCN member or affiliate not to endure the financial stress when a family member passes away.



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Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

To cover expenses of a Bigstone Cree Nation Member or Affiliate funeral expenses.

October-December

To cover expenses of a Bigstone Cree Nation Member or Affiliate funeral expenses.

January-March

To cover expenses of a Bigstone Cree Nation Member or Affiliate funeral expenses.

April-June

To cover expenses of a Bigstone Cree Nation Member or Affiliate funeral expenses.

*Add additional sheets as needed

Result:

Evaluation Plan: *What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?*

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- *Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.*

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- *What results do you expect to achieve?*
- *What criteria will you be using to measure success?*
- *Will you be subcontracting out? Briefly describe who, when, where, why and how?*
- *The reader should be able to understand who manages certain deliverable.*
- *Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.*

The results we wish to accomplish is for Bigstone Cree Nation Members and Affiliates not to endure financial stress over a family member's funeral expenses. ISC through Bigstone Social Services will cover the costs if the deceased is on reserve. Regardless if they are receiving social assistance or not, as long as they are a member of the Bigstone Cree Nation. ISC covers up to \$4,000.00 with maximum of \$6,000.00 depending on the funeral home or other factors.

*Additional sheets as needed



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Project End Evaluation by the Administrator:

Indicate below which category your proposal request fall under:

- Community Development ** ☐
- Health Care ☐
- Education and Training ☐
- Elder Care ☐
- Infrastructure improvement ☐
- Preserving culture and language ☐
- Community activities ☒
- Economic development ☐
- Cultural enrichment ☒
- Protection of aboriginal identity and Treaty Right ☐

If you have chosen **Community Development, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual) ☒
- Benefits from improving awareness of culture, traditions, identity ☒
- Networking-building relationships with the community and outside the community ☒
- Creating temporary jobs ☒
- Occupational training and development of infrastructure ☒
- Opportunity for creating greater economic independence ☒

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

The membership department has provided the approximate number of Bigstone Cree Nation deaths per month and portions of funding from both departments, Bigstone Social Services and Membership. Deaths per year cannot be predicted however in 2025 BCN estimated 80 deaths per year.

*Add additional sheets as needed

Projected Budget

How much money are you/your team requesting with this proposal? **\$250,000.00**

Have you included a Cash Flow budget?

Yes ☒ No ☐ 4 | Page



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If you checked off “no” please explain why you didn’t submit a Cash Flow budget?

2025 Nation Funeral Subsidy for all communities **Expenses not covered	
Remaining balance of casket	\$1,000.00
Wake food and final meal	\$1,000.00
Special Requests (Ministers)	\$400.00
Wake Preparation Supplies	\$400.00
Priest and/or Pastor	\$200.00
Plot charges and/or cards	\$200.00
Total	\$3,200.00/\$250,000.00 = 78 deaths (EST)

*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes ☐ No ☒

If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes ☐ No ☒

If you checked off “yes”, identify the funding source or partner: _____

What is the % breakdown of funding from other source(s) or partner(s)?

_____	%	_____
_____	%	_____
_____	%	_____



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Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Print Name

Signature

Incomplete applications will not be accepted.