



BIGSTONE CREE NATION

TRUST PROPOSAL APPLICATION

PART A – Information About You

Date: Jan 12, 2026

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Donald Alook

Treaty No: [REDACTED]

Address: Box 960

City/Town: Wabasca

Province: Alberta

Postal Code: T0G-2K0

Telephone Number: 780-891-3311

Cellular Phone: 780-891-5398

Fax Number: 780-891-2002

Email address: donald.alook@bigstone.ca

Which Trust classification are you applying to access funding?

(Check off only one Trust Fund category)

Please note that all application submissions need to be in by January 15, 2026 at 11:59 p.m. no exceptions.

Bigstone Cree Nation Department ☒

Members at Large/Committee ☐

BCN Trust ☐ **Off-Reserve Members** ☐ **Calling Lake** ☐ **Chipewyan Lake** ☒ **Wabasca/Desmarais** ☐

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Donald Alook	Manager	Project Director	X
Valene Alook	Administration Support	Admin Support Services	☐
Youth	Trainee		☐
Youth	Trainee		☐

Part B – Information About Your Project



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IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary

Title of your proposal: Chipewyan Lake Skills Development Project- First Year Operations.

Project Start Date: April 2026

Expected end date: March 2027

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

First of all, since Chipewyan Lake is situated approximately two and half hours north of Bigstone Youth Development in Wabasca. We been unable to go and provide proper skills development for youth, mainly because of the distance, and community service projects would work well for this community. However, we have helped many Chipewyan youth with skills development and prepared them for employment for the youth that moved to Wabasca.

Chipewyan Lake is going through their own social challenges with their youth due to many factors. And this is not new for our First Nation Communities. First Nation youth are troubled such as never before because of drug and alcohol abuse. Chipewyan Lake also suffers from lack of economy, businesses, industry, resulting in lack of job and training opportunities compounded with isolation. Youth have nothing to do, so they end up with negative lifestyles. I'm not sure if there are a lot of youth ages 15-30 years old, but we could extend the age group to 35, if that helps.

Chipewyan Lake Fire: Youth or young adults (maybe up to 35 years old could take part in the restoration of the landscape and infrastructure however long it takes. Heavy equipment training could be a possibility. Further discussion on this since I am not sure on the extent of other damages, besides the unfortunate catastrophe of homes burnt by wildfire.

Infrastructure and training plans

One of the goals is to set up and make operational a youth development office and building at Chipewyan Lake as per Chief and Council's plans, and to primarily begin the process of providing skills development for the youth in Chipewyan Lake for employment preparation, education or trade/professional careers.

This will be the First Year Skills development and work projects for the community of Chipewyan Lake.



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Disadvantaged Youth primarily with low level education and lacking job skills will be priority. Also work with Bigstone Wellness, ISETS, and Restorative Justice regarding the youth who are suffering from substance abuse, crime and homelessness.

Similar objectives as per Bigstone Youth Development for training and projects.

Youth will be assessed and encouraged in the areas they have interest in. After Assessment they will be referred to their required Mental Health and Substance Abuse work if required.

Bigstone Youth Depts similar community projects benefitting Chipewyan Lake membership. Eg: Small equipment operations, chain saw operating, etc.

Description

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

1. Rink Maintenance:

Note: Chipewyan Lake has a rink that could be renovated.

Work Outline: First we will check out the state of the rink and if it's still in decent condition, we will commence with repairs and maintenance and prepare to flood the rink.

Winter work: Snow Removal: Equipment that can be used – shovels, snowblower, quad or Chip Lake's skid steer.

Skills developed by the youth on the Outdoor Rink Maintenance

Youth will:

- Learn how to operate the various heavy and smaller equipment, mentioned above and will gain knowledge about diesel & gas fired equipment.
- Gain tools & maintenance skills through fixing or replacing rink siding and dugout,
- Learn basic carpentry skills, including how to read a measuring tape and using various other carpentry tools

2. Firewood Project: On and Off Reserve

Work Outline: Securing logging truck loads of wood from oil companies, ALPAC or construction partners that BCN is working with. The other way is to go into the bush, and fall trees

Equipment used: Chainsaws, wood splitter, skid steer with log grapple, snow bucket attachments.

Split firewood blocks with wood splitter, axes

Firewood Delivery to membership with trucks or trailers.

Skills developed by the youth on the firewood project

Youth learn:

How to operate chainsaw, wood splitter, skid steer if available for use.

How to mix oil and gas for small engines (chainsaws, weed eaters, etc)

3. Community/Individual gardens preparation

Work Outline – Identify an area for a community garden and individual gardens for membership.



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Equipment required:

Tractor with an attached rototiller. Community has a small tractor with attached tiller.

Motorized hand tiller for gardens maintenance

Tools: Garden hoes, rakes, shovels

Skills developed:

Youth:

Will learn how to operate equipment and equipment maintenance

Learn everything about gardening including the type of soil needed for a good garden,

Learn how to operate garden equipment

Learn about garden maintenance and importance of water and various vegetables that grow well in the area.

*Add additional sheets as needed

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

Our goal is to give hope and encouragement to our high-risk youth and for them to stay out of trouble by promoting positive lifestyles and training opportunities.

- Ongoing skills development training for youth 15-30 yrs old.
- Community service projects that meet the needs of all membership
- Culturally sensitivity teachings: to teach youth the wisdom and traditional way of life was to always respect, honor and take care of elders, handicapped

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

- Community services, such as grass cutting and park maintenance

October-December

- Firewood project
- Preparation of outdoor rinks

January-March

- Firewood project
- Outdoor rink maintenance



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April-June

- Preparation and maintenance of individual gardens.
- Park Maintenance

Result:

Evaluation Plan: *What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?*

Our focus, of course is to help as many youths as we can with basic life skills, training, operations of equipment, communication, and overcoming low self-esteem. Due to the misfortunes of home life situations, and not having the supports in their lives, many youths do not have the opportunity of realizing their full potential, visions, goals and/or to recognize their abilities in higher learning experiences or job opportunities. Our program is to help steer them away from negative habits. As explained earlier, through the youth skills training, children, youth, elders, members, single parents, handicapped will benefit through these community service projects. Success is measured by the number of youths improving their lifestyles, going back to school or working full time. Youth upon receiving new skills generally do not have a problem finding employment. Encouraging youth to try for their learner's licence and safety tickets while employed with our department also helps.

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- *Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.*

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- *What results do you expect to achieve?*
- *What criteria will you be using to measure success?*
- *Will you be subcontracting out? Briefly describe who, when, where, why and how?*
- *The reader should be able to understand who manages certain deliverable.*
- *Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.*

- Skills and hands on development for youth
- Hands and power tools
- Various gas-powered engines such as: lawn mower's, weed whacker, log splitter, chain saw.
- Heavier equipment: skid-steer (Chip Lake has a skid steer) small John Deere tractor
- Repair and maintenance of outdoor rink and dugout.

*Additional sheets as needed

Project End Evaluation by the Administrator:



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Indicate below which category your proposal request fall under:

- Community Development ** ☒
- Health Care ☐
- Education and Training ☒
- Elder Care ☒
- Infrastructure improvement ☐
- Preserving culture and language ☐
- Community activities ☒
- Economic development ☒
- Cultural enrichment ☐
- Protection of aboriginal identity and Treaty Right ☐

****If you have chosen Community Development, which additional categories does your proposal request fall under?**

- Improve health and well-being (emotional, physical, mental, spiritual) ☒
- Benefits from improving awareness of culture, traditions, identity ☒
- Networking-building relationships with the community and outside the community ☒
- Creating temporary jobs ☒
- Occupational training and development of infrastructure ☒
- Opportunity for creating greater economic independence ☒

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

We do not need to do a study, because we see the many challenges plaguing our youth today. Many deaths resulting from drugs and alcohol abuse, suicide, gangs, homelessness due to addictions or lack of work skills, which makes a lot of youth unsure about their future. We can provide skills development for youth that want to quit this kind of lifestyle.

Projected Budget

How much money are you/your team requesting with this proposal? \$50,000.00

Have you included a Cash Flow budget? Yes ☒ No ☐

If you checked off "no" please explain why you didn't submit a Cash Flow budget?



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*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes ☐ No ☒

If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes ☐ No ☒

If you checked off “yes”, identify the funding source or partner:

What is the % breakdown of funding from other source(s) or partner(s)?

_____ % _____
_____ % _____ %

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.



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2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Donald Arook

Print Name

D. Arook

Signature

Incomplete applications will not be accepted.

Bigstone Cree Nation
Budget For 26-27 Fiscal Year
Chipweyan Lake

	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
Revenue: Trust Funds	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00

Expenditures:

Trainee's (2 youth @ \$17.35 hr))	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$30,000.00
Project/ Materials	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.66	\$1,666.74	\$20,000.00
Total Expenditures	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.66	\$4,166.74	\$50,000.00
NET SURPLUS (DEFICIT) MONTHLY	45,833.34	-4,166.66	-4,166.66	-4,166.66	-4,166.66	-4,166.66	-4,166.66	-4,166.66	-4,166.66	-4,166.66	-4,166.66	-4,166.74	0.00
NET SURPLUS (DEFICIT) TO DATE	45,833.34	41,666.68	37,500.02	33,333.36	29,166.70	25,000.04	20,833.38	16,666.72	12,500.06	8,333.40	4,166.74	-0.00	