



# BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

RECEIVED JAN 06 2026

## PART A – Information About You

Date:

The following information is essential for approval and for BCN Trust Administration to contact you.

Project Director: Reanna Courtneille Treaty No: [REDACTED]  
Amanda Anderson

Address: [REDACTED]

City/Town: Wabasca

Province: Wabasca AB  
T062K0

Postal Code: T062K0

Telephone Number: 780-891-3833 Cellular Phone: [REDACTED]

Fax Number: [REDACTED] Email address: [REDACTED]

Which Trust classification are you applying to access funding?  
(Check off only one Trust Fund category)

Please note that all application submissions need to be in by  
January 15, 2026 at 11:59 p.m. no exceptions.

Bigstone Cree Nation Department ☐

Members at Large/Committee ☐

BCN Trust ☐ Off-Reserve Members ☐ Calling Lake ☐ Chipewyan Lake ☐ Wabasca/Desmarais ☒

| Team Member               | Position on Team     | Roles and Responsibilities | Signing Authority                   |
|---------------------------|----------------------|----------------------------|-------------------------------------|
| <u>Jelley Stevenson</u>   | <u>Principal</u>     | <u>Principal</u>           | <input checked="" type="checkbox"/> |
| <u>Reanna Courtneille</u> | <u>Land Based</u>    | <u>PE Teacher 1/2</u>      | <input type="checkbox"/>            |
|                           | <u>Learning Lead</u> | <u>LBL Teacher</u>         | <input type="checkbox"/>            |
|                           | <u>Teacher</u>       |                            | <input type="checkbox"/>            |

## Part B – Information About Your Project

### IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.



# BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

## Executive Summary

Title of your proposal: Land Based Education Program

Project Start Date: Immediately Expected end date: Ongoing

## Executive Summary

*This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.*

The St. Theresa School Land based program is a wellness and cultural enrichment program and is designed to support overall well-being, academic success, and cultural identity of students through meaningful community based-focused programming. The initiative will provide students with access to cultural activities, wellness supports, physical education opportunities, and hands-on learning experiences that promote healthy life styles, positive mental health, and pride in their Cree culture.

The project aims to strengthen student engagement, improve attendance, and create a safe, inclusive learning environment where students feel supported and connected to their community. By incorporating traditional teachings, physical activity, and social-emotional learning, St. Theresa School will continue to nurture confident, respectful, and resilient learners. This ongoing initiative will benefit students, families, and the wider Bigstone Cree Nation by investing in the next generation's growth and success.

\*Add additional sheets as needed

## Description

*Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.*

- This project supports growth by combining cultural education, wellness programming, and positive school engagement initiatives at St. Theresa School. The goal of this project include:
- Promoting wellness through physical activity and mental health supports
  - Strengthening Cree cultural identity through traditional teaching/activities
  - Encouraging positive behaviour, leadership and teamwork
  - Improve school attendance and student engagement • Creating a safe, inclusive and supportive environment • Supporting students emotional, social and academic development.

\*Add additional sheets as needed



# BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

## Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

The goal of St. Theresa Schools Land based Program is to support our students wellness and cultural enrichment program. Support the physical, emotional, and cultural well-being of students while strengthening their connection to Cree identity and community values. Many students face challenges related to attendance, engagement, mental health, and limited access to structured extra-curricular and cultural programming. This project responds to those needs by providing consistent, positive, and culturally grounded activities throughout the school year. Students will gain confidence, develop healthy habits and build strong relationships with peers and staff as well as pride in their culture. The program will promote positive behavior, leadership skills, and respect for Cree language and culture. This project is uniquely suited to St. Theresa School because it reflects values of the Bigstone Cree Nation and responds directly to the needs of the students and families. By supporting youth in a holistic way, the program helps strengthen the entire community and invests in the future of our Nation.

Target Timelines and outcomes for each Quarter (provide a brief summary):

### July-September

Program planning and preparation, organizing activities, scheduling cultural sessions, gathering resources, teachings start, meet with elders, create outdoor learning space, duck harvesting, berry picking, canning - harvesting - Oskapew teachings (Elders).

### October-December

Students will learn about Moose harvesting and traditional food preparation, community members/elders/knowledge keepers will assist and help teach/demonstrate spinning and processing techniques (community feast) Trapping activities to guide local trappers - Story telling / drum making / drumming, Beading, Sewing.

### January-March

Students learn about snaring, winter trapping techniques, snowshoeing, story-telling, ice fishing activities, net fishing, week learn traditional methods, safety & respect for land/environment. Trappers day will celebrate traditional skills while giving students hands on learning opportunities.

### April-June

Sap-tapping, traditional medicine picking - hide preparation and tanning will teach students how animal hides were traditionally processed for clothing/shoes. Sewing skills. Indigenous Peoples Week will celebrate through activities learned throughout the year and invite community to celebrate with feasts/mini round dance/juicy dance.

\*Add additional sheets as needed



## BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

### Result:

**Evaluation Plan:** What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

This project will strengthen students' cultural identity, wellness, and connection to Cree traditions through land-based learning and community involvement. Students will gain knowledge of traditional harvesting, trapping, fishing, medicine herb gathering and other cultural practices. They will also develop confidence, respect for the land, teamwork skills and pride. Success: The project will be on-going for years to come. Students, this program supports Cree language and identity through traditional teachings, land-based learning and community involvement. Our goals of the project will be considered successful when students demonstrate increased knowledge of Cree culture, and strengthen connections. We measure success through attendance and engagement, participation, student reflection, community feedback, teacher/community observations, community involvement in activities.

### List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
- What criteria will you be using to measure success?
- Will you be subcontracting out? Briefly describe who, when, where, why and how?
- The reader should be able to understand who manages certain deliverable.
- Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.

Community Knowledge Keepers (elders, (require honorarium), local trappers, hunters, fisherman, volunteers (require honorarium).  
Trapping, snaring equipment, fishing/ice safety gear and equipment  
hide tanning tools, food preparation tools, transportation cost  
sap tapping supplies, safety equipment, lumber and other materials required for an enclosed Outdoor learning area.  
labor costs to build Outdoor learning area and harvesting area (raised garden beds)  
- School Land Based Team will co-ordinate activities (bi-weekly)  
teachers supervise students. Community Knowledge Keepers/elders/stock lead activities. Safety protocols in place. Community members will be given priority to be hired for cultural instruction, transportation. All work will follow guidelines

\*Additional sheets as needed



## BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

### Project End Evaluation by the Administrator:

Review student participation, attendance, and engagement in cultural activities.  
Collect feedback from students, teachers, Elders and Community members.  
Success will be measured by increased student interest in Cree Culture, positive behaviour, stronger community involvement and improved well-being.

Indicate below which category your proposal request fall under:

- Community Development \*\* ☐
- Health Care ☐
- Education and Training ☐
- Elder Care ☐
- Infrastructure improvement ☐
- Preserving culture and language ☒
- Community activities ☐
- Economic development ☐
- Cultural enrichment ☒
- Protection of aboriginal identity and Treaty Right ☐

\*\*If you have chosen **Community Development**, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual) ☒
- Benefits from improving awareness of culture, traditions, identity ☒
- Networking-building relationships with the community and outside the community ☐
- Creating temporary jobs ☐
- Occupational training and development of infrastructure ☐
- Opportunity for creating greater economic independence ☐

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

The planning for this project was guided by discussions with School Staff, students, community members, elders/Knowledge Keepers and parents. Many families expressed the importance of keeping cultural knowledge strong and passing traditional knowledge to the next generations. Elders and Knowledge Keepers have shared that youth need more opportunities to learn traditional practices such as hunting, trapping, fishing, gathering. This project responds to those needs. We have the support from the community, elders, staff and families. We have created a time-line, plans and are ready to move forward. We just lack the funding to carry forward to make it successful.

\*Add additional sheets as needed



# BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

## Quarterly Report

If you/your team do not submit the first (1<sup>st</sup>) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

### Definition

Quarterly means every three (3) months.

## Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

## IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a "rejected proposal" by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Shelley Stevenson

Print Name

Reanna Courtone

Incomplete applications will not be accepted.

Shelley Stevens

Signature

Reanna Courtone



# BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

## Projected Budget

How much money are you/your team requesting with this proposal? \$ 103,000.00

Have you included a Cash Flow budget?

Yes ☒ No ☐

If you checked off "no" please explain why you didn't submit a Cash Flow budget?

We have added a document to support how we will be spending/  
budgeting. It includes a 2-year time line.

\*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes ☐ No ☒

If you checked off "yes", please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

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\*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes ☐ No ☒

If you checked off "yes", identify the funding source or partner: \_\_\_\_\_

What is the % breakdown of funding from other source(s) or partner(s)?

|       |   |       |
|-------|---|-------|
| _____ | % | _____ |
| _____ | % | _____ |
| _____ | % | _____ |