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BIGSTONE CREE NATION

2026 TRUST PROPOSAL APPLICATION

PART A – Information About You

Date: December 17, 2025

The following information is essential for approval and for BCN Trust Administration to contact you.

Project Director: Albert Gladue**Treaty No:** [REDACTED]**Address:** P.O. Box 510**City/Town:** Wabasca**Province:** Alberta**Postal Code:** T0G2K0**Telephone Number:** 780-891-2072**Cellular Phone:** 780-273-0093**Fax Number:** 780-891-2155**Email address:** albert.gladue@bigstone.ca**Which Trust classification are you applying to access funding?***(Check off only one Trust Fund category)***Please note that all application submissions need to be in by****January 15, 2026 at 11:59 p.m. no exceptions.****Bigstone Cree Nation Department** ☐**Members at Large/Committee** ☐BCN Trust ☐ Off-Reserve Members ☒ Calling Lake ☐ Chipewyan Lake ☐ Wabasca/Desmarais ☐

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Albert Gladue	Bigstone Housing	Manager	☒
Brandon Gladue	Bigstone Housing	Coordinator	☒
Kevin Yellowknee	Bigstone Housing	Coordinator	☒

Part B – Information About Your Project**IMPORTANT**

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary**Title of your proposal:** OHA First Time Home Buyers Program



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Project

Start Date: ____ July 2026 ____ **Expected end date:** ____ June 2027 ____

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

OHA is requesting \$110,000 for the First Time Home Buyers Program. Our main objective is to assist Members with a maximum of \$15,000 down payment to purchase a home. This program would be for new or first-time home buyers and would not be a reimbursement for previous purchases. The \$110,000 would assist 7 Members at \$15,000 each totalling \$105,000. \$5,000 would be for Administrative fees totalling \$110,000.

Description

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

Purchasing a home is exciting but can also be stressful. OHA wants to assist with the down payment to help ease some of the burden for our Bigstone Members. The overall goal of this funding is to complement the OHA Housing Program. Over the years, the off-reserve members watch as on reserve members receive help from the Nation. Over half of our Bigstone Members reside off reserve. The goal of this proposal is to provide some help to off reserve members with a down payment for purchasing their first home.

- Member must provide pre-approval from their bank.
- This must be a first-time purchase of a home. This will not be a reimbursement for previous purchases.
- Member must not owe any money to the Nation.

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

- OHA would advertise for application forms to be submitted. This would be advertised through posters, social media, Bigstone Website and the local newspaper The Fever.
- Applications will be reviewed on a first come first serve basis, until funds are depleted.

October-December

- First come first serve basis until funds have been depleted



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January-March

- First come first serve basis until funds have been depleted

April-June

- First come first serve until funds have been depleted.

Result:

Evaluation Plan: *What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?*

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- *Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.*
 - *Which departments will oversee specific aspects of the plan and what programs or information are they using?*
 - *What results do you expect to achieve:*
 - *What criteria will you be using to measure success?*
 - *Will you be subcontracting out? Briefly describe who, when, why, and how?*
 - *The reader should be able to understand who manages certain deliverable.*
 - *Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.*
- OHA will oversee the project.
 - OHA will advertise for applications to be submitted and will be accepted on a first come first serve basis.
 - Members must not owe any money to the Nation.
 - Member must provide a pre-approval from their bank.
 - Once approved, funds will be given directly to the Members bank / broker.
 - This program will assist 7 members with their first home purchase.
 - This is a grant and does not have to be paid back, unless Member sells their home within 5 years.
 - The previous program assisted Members with a grant of \$10,000. We found this barely covered the 10% down payment. This program we would like to offer \$15,000 to go toward their down payment.

Project End Evaluation by the Administrator:

Indicate below which category your proposal request fall under:



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- Community Development ** ☒
- Health Care ☐
- Education and Training ☐
- Elder Care ☐
- Infrastructure improvement ☒
- Preserving culture and language ☐
- Community activities ☐
- Economic development ☐
- Cultural enrichment ☐
- Protection of aboriginal identity and Treaty Right ☐

**If you have chosen *Community Development*, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual) ☒
- Benefits from improving awareness of culture, traditions, identity ☐
- Networking-building relationships with the community and outside the community ☒
- Creating temporary jobs ☒
- Occupational training and development of infrastructure ☒
- Opportunity for creating greater economic independence ☐

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

No formal research was conducted. We first applied for funds 3 years ago. We assisted 10 Members with their down payment. I believe the program was successful and shows such a need for the program. Since then we have received numerous calls enquiring if we still had the program.

*Add additional sheets as needed

Projected Budget

How much money are you/your team requesting with this proposal? \$110,000.00

Have you included a Cash Flow budget? Yes ☒ No ☐



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BIGSTONE CREE NATION TRUST - First Time Home Buyer's Program													
BUDGET 2026/2027													
REVENUE	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	TOTAL
Off Reserve Trust			110,000										\$110,000.00
TOTAL REVENUE													110,000

EXPENDITURES													
Down Payment					10,000	10,000	10,000	15,000	15,000	15,000	15,000	15,000	105,000
Admin Fee					5,000								5,000
TOTAL EXPENDITURES													110,000

If you checked off "no" please explain why you didn't submit a Cash Flow budget?

*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes ☐ No ☒

If you checked off "yes", please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes ☐ No ☒

If you checked off "yes", identify the funding source or partner: _____



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What is the

% breakdown of funding from other source(s) or partner(s)?

BCN Housing % 0

Off Reserve Trust % 100

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a "rejected proposal" by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct a Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Albert Gladue

Print Name

Signature

Incomplete applications will not be accepted.