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BIGSTONE CREE NATION

2026 TRUST PROPOSAL APPLICATION

PART A – Information About You

Date: December 17, 2025

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Albert Gladue**Treaty No** [REDACTED]**Address:** P.O. Box 510**City/Town:** Wabasca**Province:** Alberta**Postal Code:** T0G2K0**Telephone Number:** 780-891-2072**Cellular Phone:** 780-273-0093**Fax Number:** 780-891-2155**Email address:** albert.gladue@bigstone.ca**Which Trust classification are you applying to access funding?***(Check off only one Trust Fund category)***Please note that all application submissions need to be in by****January 15, 2026 at 11:59 p.m. no exceptions.****Bigstone Cree Nation Department** ☐**Members at Large/Committee** ☐BCN Trust ☐ Off-Reserve Members ☒ Calling Lake ☐ Chipewyan Lake ☐ Wabasca/Desmarais ☐

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Albert Gladue	Bigstone Housing	Manager	☒
Brandon Gladue	Bigstone Housing	Coordinator	☒
Kevin Yellowknee	Bigstone Housing	Coordinator	☒

Part B – Information About Your Project**IMPORTANT**

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary**Title of your proposal:** OHA Off Reserve Renovations



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Project

Start Date: ____ July 2026 ____ **Expected end date:** ____ June 2027 ____

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

OHA is requesting \$105,000 for Off Reserve Renovations. This would assist 10 Members, wherever off reserve they may reside, with a grant of \$10,000 each toward renovations on their homes. The remaining \$5,000 would go to cover overages and administrative fees. Funds will not be given directly to the Member, but rather, go toward the cost of material and labour. The Bigstone Member will do the work of hiring and overseeing a Contractor.

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

The overall goal of this funding is to complement the OHA Housing Program. Over the years, the off-reserve members watch as on reserve members receive help from the Nation. Over half of our Bigstone Members reside off reserve. The goal of this proposal is to provide some help to off reserve members who are in dire need of renovations to their homes. All that members want from their Nation is a little help on big expense items such as renovations and repairs to the homes they live in. This grant program will only be for members living off reserve.

- **The \$10,000 renovation grant would go toward material and labour.**
- **Funds will not be given to the Member directly.**
- **Member must provide proof of home ownership and must be in the Members name.**
- **Member must not owe any money to the Nation.**

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

- **OHA would advertise for application forms to be submitted. The posting would be up for at least a month. This would be advertised around the community through posters, social media, Bigstone Website and the local newspaper The Fever.**
- **Once the deadline has passed, applications would then be reviewed.**
- **Start the selections process with the OHA Selections Committee.**
- **Finalize the selections process**
- **Letters would go out to all applicants.**



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- Those selected would start the process for their renovations

October-December

- Continuation of renovations

January-March

- Continuation of renovations

April-June

- Finalize all renovations.

Result:

Evaluation Plan: *What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?*

The main result we expect to achieve is the standard of living improving for our Members, wherever they may reside. The project will be completed when all renovations are completed.

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- *Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.*
 - *Which departments will oversee specific aspects of the plan and what programs or information are they using?*
 - *What results do you expect to achieve:*
 - *What criteria will you be using to measure success?*
 - *Will you be subcontracting out? Briefly describe who, when, why, and how?*
 - *The reader should be able to understand who manages certain deliverable.*
 - *Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.*
- OHA will administer the program and make sure the Grant dollars are spent on how they are planned to be spent. The Grant dollars can all be in a form of purchase of material and the home owner putting his own labour, or grants could be budgeted to include labour on repair items.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- This proposal is submitted by OHA and will be administered by OHA. The main result we expect to see is the standard of living to go up with safe and comfortable homes for our Members.

Will you be subcontracting out? Briefly describe who, when, where, why and how?

— The Members will do the work of hiring a contractor and overseeing their work. They must provide at



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least 2
quotes from different contractors.

Project End Evaluation by the Administrator:

Indicate below which category your proposal request fall under:

- Community Development ** ☒
- Health Care ☐
- Education and Training ☐
- Elder Care ☐
- Infrastructure improvement ☒
- Preserving culture and language ☐
- Community activities ☐
- Economic development ☐
- Cultural enrichment ☐
- Protection of aboriginal identity and Treaty Right ☐

**If you have chosen *Community Development*, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual) ☒
- Benefits from improving awareness of culture, traditions, identity ☐
- Networking-building relationships with the community and outside the community ☐
- Creating temporary jobs ☐
- Occupational training and development of infrastructure ☐
- Opportunity for creating greater economic independence ☐

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

No formal research was conducted but rather going off of the volume of phone calls from Members requesting help with renovations. We get lots of different requests from Off Reserve Members for many different things. The main request has been for renovations.

Projected Budget

How much money are you/your team requesting with this proposal? **\$105,000.00**

Have you included a Cash Flow budget?

Yes ☒ No ☐



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BIGSTONE CREE NATION TRUST - OHA Off Reserve Renovation Grant													
BUDGET 2026/2027													
REVENUE	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	TOTAL
Off Reserve Trust			105,000										\$105,000.00
TOTAL REVENUE													105,000

EXPENDITURES													
Housing Grants			10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Admin Fee			5,000										5,000
TOTAL EXPENDITURES													105,000

If you checked off “no” please explain why you didn’t submit a Cash Flow budget?

*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes ☐ No ☒

If you checked off “yes”, please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?



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Yes ☐ No ☒

If you checked off “yes”, identify the funding source or partner: _____

What is the % breakdown of funding from other source(s) or partner(s)?

BCN Housing	% 0
Off Reserve Trust	% 100

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct a Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Albert Gladue

Print Name


Signature

Incomplete applications will not be accepted.