



BIGSTONE CREE NATION

2026 TRUST PROPOSAL APPLICATION

PART A – Information About You

Date: Jan 13, 2026

The following information is essential for approval and for BCN Trust Administration to contact you.

Project Director: Albert Gladue

Treaty No. [REDACTED]

Address: _Box 510_____

City/Town: _Wabasca_____

Province: _AB_____

Postal Code: _T0G2K0_____

Telephone Number: _780 891-2072_____

Cellular Phone: _780-319-9678_____

Fax Number: _7808912155_____ Email address: _albert.gladue@bigstone.ca_____

Which Trust classification are you applying to access funding?

(Check off only one Trust Fund category, with amount requested for that category)

Please note that all application submissions need to be in by
January 15, 2024 at 11:59 pm, no exceptions.

(It is recommended to submit all proposals 5 business days prior to deadline)

Bigstone Cree Nation Department (Yes) ☒ Members at Large/Committee ☐

BCN Trust ☒ Off-Reserve Members ☐ Calling Lake ☒ Chipewyan Lake ☐ Wabasca/Desmarais ☒

Mandatory (4) Team Members	Position on Team	Roles and Responsibilities	Signing Authority
Albert Gladue	OHA Manager	Over see the project	☒
Brandon Gladue	Project Coordinator	Co coordinate project	☒
Cheryl Young	OHA administrator	Co coordinate project	☒
Kevin Yellowknee	Property Manager	Co coordinate project	☒

Part B – Information About Your Project

IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary

Title of your proposal: **OHA On Reserve Renovation Program**



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Project Start Date: ____ July 2026 ____ **Expected end date:** ____ July 2027 ____

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

Bigstone Housing is underfunded with the highest demand in our Nation, Membership requests are on going from Renovations to home maintenance and a back log for new housing requests. Our main objective is to bring up the housing stock and also eventually bring up the Living Standards to all the homes on Bigstone reserve..." committed to the pursuit of the highest quality of life for all its members"

Every Year Housing is having a tougher time getting dollars from the Bigstone Trust and other revenue streams from the Nation. Our department applies for Funding from every source we are eligible for and some times we are successful a lot of times we are not. Last year some of our main maintenance projects for housing was denied by the Trust committee and that is still having a significant impact on our operations budget in meeting the needs of the people. OHA periodizes Elders first.

Description

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Every year we apply from various sources for dollars to come up with a working budget. Our department directly works with Chief & Council and BCN membership, to try and meet the needs of the people. With the need for housing being so great this department is in high demand.

Our main goals for this proposal are to apply for renovation dollars for our on-going renovation program on reserve, in 2019 we had got approved by a program called FNDF, (First Nations Development Fund) to do on reserve renovations, we got an approval and Applications were submitted by membership and approved by The OHA selections committee but dollars never came because of the pandemic. FNDF are dollars raised from on reserve Casinos and since the Casinos have been shut down from the Covid 19 Pandemic no dollars to these programs were ever received. This year we are now applying for some of the dollars that would have been funded from the FNDF dollars to try and move along the renovation program forward.

1. Meet the needs of the membership on all BCN reserves one renovation at a time.
2. Apply for dollars every year to eventually bring all BCN homes up to the Canadian Building code.



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Goals of your proposal:

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.

Target Timelines and outcomes for each Quarter (provide a brief summary):

July-September

1. July - projects to get the renovations started.
2. Hopefully by September all renovations are getting wrapped up.

October-December

- Projects could still be on going due to unforeseen circumstances like the pandemic or supply chain problems to material and supplies.

Result:

Evaluation Plan: What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.

Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
- What criteria will you be using to measure success?

Will you be subcontracting out? Briefly describe who, when, where, why and how?

The reader should be able to understand who manages certain deliverable.

- Bigstone Housing will administer the program and make sure the dollars are spent to how they are planned to be spent. How we will know when the project is done when we have completed the renovations planned for this program and dollars are exhausted.
- OHA workers will do the work thru out the project period and inspections will be done by the project coordinator. Hold back will not be paid until final inspection is done.
- All Membership applicants at the time of the application process met the criteria for the renovation program.

Project End Evaluation by the Administrator:



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Indicate below which category your proposal request fall under:

- Community Development ** ☒
- Health Care ☐
- Education and Training ☐
- Elder Care ☒
- Infrastructure improvement ☒
- Preserving culture and language ☐
- Community activities ☐
- Economic development ☐
- Cultural enrichment ☐
- Protection of aboriginal identity and Treaty Right ☐

**If you have chosen *Community Development*, which additional categories does your proposal request fall under?

- Improve health and well-being (emotional, physical, mental, spiritual) ☒
- Benefits from improving awareness of culture, traditions, identity ☐
- Networking-building relationships with the community and outside the community ☐
- Creating temporary jobs ☒
- Occupational training and development of infrastructure ☐
- Opportunity for creating greater economic independence ☐

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

The only form of study that we have done in the past is an inspection program that was partnered with TSAG, the inspection program was for a year and the program ended, in that one year we did do over 100 inspections that gave us an insight as to what status our Nation housing stock was at in 2017/2018.



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Projected Budget

How much money are you/your team requesting with this proposal? **\$300,000.00**

Have you included a Cash Flow budget?

Yes ☒ No ☐

If you checked off "no" please explain why you didn't submit a Cash Flow budget?

BCN TRUST BUDGET													
REVENUE	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	TOTAL
Bigstone Trust	300,000												\$300,000.00
TOTAL REVENUE													300,000
EXPENDITURES													
Labour	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	150,000
Parts/Materials/fuel	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	150,000
TOTAL EXPENDITURES	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	300,000

Bank account information attached?

Yes ☒ No ☐

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes ☒ No ☐

If you checked off "yes", please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

We applied for renovation funding with ISC, we have got approval for other projects like three-unit housing project and a feasibility study for Hoole Creek subdivision at an amount of about a million dollars, we never got any approvals for the renovation program we applied for this year. And we don't anticipate getting dollars this year from any other funding sources.

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes ☐ No ☒

If you checked off "yes", identify the funding source or partner: _____

What is the % breakdown of funding from other source(s) or partner(s)?

_____% _____
_____% _____
_____% _____

Quarterly Report



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If you/your

team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.

Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination, and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a “rejected proposal” by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct a Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her Team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Albert Gladue - OHA Director

Print Name

Signature

Incomplete applications will not be accepted.