



BIGSTONE CREE NATION TRUST PROPOSAL APPLICATION

RECEIVED JAN 15 2026

PART A -

Date: December 2, 2025

The following information is essential for approval and for **BCN Trust Administration** to contact you.

Project Director: Donald Alook

Treaty No: [REDACTED]

Address: Box 960

City/Town: Wabasca

Province: Ab

Postal Code: T0G-2K0

Telephone Number: (780) 891-3311

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Email address: donald.alook@bigstone.ca

Which Trust classification are you applying to access funding?

(Check off only one Trust Fund category)

Please note that all application submissions need to be in by January 15, 2026 at 11:59 p.m. no exceptions.

Bigstone Cree Nation Department ☒

Members at Large/Committee ☐

BCN Trust ☒ **Off-Reserve Members** ☐ **Calling Lake** ☐ **Chipewyan Lake** ☐ **Wabasca/Desmarais** ☐

Team Member	Position on Team	Roles and Responsibilities	Signing Authority
Donald Alook	Manager – Youth Dept.	Project Director	X
Valene Alook	Administration Support	Admin Support Services	☐
			☐
			☐

Part B – Information About Your Project



BIGSTONE CREE NATION

TRUST PROPOSAL APPLICATION

IMPORTANT

Please note that this form is required for formal reviews of the project by the Trustees and Chief & Council and from time-to-time, Bigstone Cree Nation Members. It is also necessary if the Accountable Body is requested to make decisions that materially affect the project, including changes or modifications to the original plan. It is the responsibility of the Project Director to complete the form, assisted by the Project Team or Society/Committee.

Executive Summary

Title of your proposal: Youth Skills Development and Employment Preparation

Project Start Date: April 1, 2026

Expected end date: March 31, 2027

Executive Summary

This Summary gives the reader a concise overview of the project's purpose; the team's research; progress; and process of the project. Summarize the importance of the project and its main objective.

We wish to continue with the skills training for youth that have no work skills, limited education, bored with life and really want positive changes in their lives. Most of them are high risk youth and often segregated due to lack of parental support or with low status in the community. The plan once again is to provide these youth with hands on training through community service projects benefitting elders and membership needs. Youth seeking trades, professional skills such as nursing, teachers etc. are referred to the ISETS Department.

The firewood/gardening projects, and recreation facilities construction, (rinks, playgrounds) have always been part of several other directives from past leadership, (Chiefs & Councillor's) ever since the BCN Youth Dept was established in the year 2000. In 2003, the firewood and gardening projects were started with basic hand tools. In the years following other Chiefs and Councillors, supplied financial help for proper equipment and vehicles and ongoing operations many training initiatives.

As well, elders that are gone now, would come around offering guidance, support and encouragement in the various projects that we were doing. Elders also warned us of future calamities and how we must prepare youth with living, life skills and education pursuits in preparation for the tough times that were coming. Warnings of hunger, rising food prices, contaminated water, drugs and alcohol addictions etc. Elders are still warning us that the youth and young families must continually be taught about the old ways of survival meaning that firewood heat, gardening, hunting skills, knowledge of our traditional territory wildlife habitation, fishing and language must be maintained. At the same time, education, exercise, and support and caring for children and youth, young families, elders must also be a priority.

Gardens Project

Individual gardens prep for membership living on and off Reserves in Wabasca, Chip and Calling Lake. Community garden on Reserve D – In partnership with Health Commission, Food Bank, Atoskie Action Group and Bigstone Youth Development.



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Youth Development (O & M) Operation and Maintenance Funding Request

This proposal is for funding the operations and maintenance, projects, materials, equipment repair expenditures and including salaries for manager, admin support worker, supervisor/coordinator and trainee's in Wabasca.

Chip Lake and Calling Lake

This year we are also including supervisors and trainee wages for 2 youth each for Calling Lake and Chip Lake. First year operation costs will be further identified in the FNDF (First Nations Development Fund) proposal for these two communities.

This funding request is only partial funding and does not cover the total expenses of our department. The balance of the total revenue will hopefully come from the First Nation Development Fund (FNDF) proposal that we are currently working on. Especially now that we'll be also concentrating on Chip Lake & Calling Lake's community needs, through their own newly youth department's that we'll be making every effort to create, as per the desires of leadership and youth from these communities.

*Add additional sheets as needed

Description

Describe the nature of the project, it's overall goal and value to the Membership and to the Community. Be concise and brief without sacrificing the necessary details. Start your message with a brief introductory sentence followed by bullet points to highlight the purpose of the project.

Gardening, Recreation Projects and PoCar Rallies are all important to membership.

Firewood Projects are also very important to the community in the winter season.

- Because of the tremendous amount of snowfall and the extremely cold weather, and the overwhelming daily firewood requests, our department has been forced to prioritize firewood delivery.
- Not only from elders, single parents and membership with furnace problems, but any other BCN member who are unable to get their own wood. With the snow over 3 feet high in the bush, it's very hard to get a load of wood. In most cases a lot of members don't have the means or equipment.

STATISTICS

- In the Wabasca area alone, over 25 homes have no other choice but must rely on wood stoves for heat. Unfortunately, these members are living in condemned homes or trailers, old RV's, makeshift shacks, with no power or gas or furnaces.
- Over 80 homes use both types of heat in their homes which is firewood and furnaces. Many elders have added additions to their homes. These additions do not have ductwork going into these additions resulting in the elders installing a woodstove in these additions.
- A pickup load of firewood normally lasts about 3 weeks, but burns faster in colder weather.

Goals of your proposal

You should provide data that describes relevant statistics and qualitative observations that outline the requisites of your project. Make it easy for the reader to understand why your project is important, how it is uniquely suited to address a specific challenge/barrier and how it will meet the needs of Membership and the Community.



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Goals:

- **Ongoing skills development training for youth 15-30 yrs. old**
- **Community Service Projects that meet the needs of all membership**
- **Establishing youth departments in Chip Lake and Calling Lake and which will require infrastructure such as: youth buildings, various equipment i.e tractor, lawnmowers, vehicle etc.**
- **Culturally Sensitivity Teachings:** To teach the youth that the wisdom and traditional way of life was always to respect, honor and take care of the Elders, handicapped and single parents in our communities.

Target Timelines and outcomes for each Quarter (provide a brief summary)

July-September

Provide maintenance for 7 children's parks, provide maintenance and repair 4 outdoor rinks, we also help with setup of pocar rallies throughout.

October-December

Outdoor rink maintenance and operation- snow plowing rinks, flooding of 4 rinks.
Firewood project; buck logs, split and deliver to members.

January-March

Continue to maintain outdoor rinks; snow plowing and flooding rinks. Firewood projects also continue, with about 20 deliveries per month since November.

ContinuedApril-June

Prepare Garden sites by tilling members gardens. We also lobby potatoes seed for members.
Maintain and repair our 7 playgrounds located on reserves.

Result:

Evaluation Plan: *What results do you expect to achieve over the course of the project? How will you know when the project is completed that your goals and objectives have been met?*

Our goal, of course, is to help as many youth as we can with basic life skills, training, operations of equipment, communication, and overcoming low self-esteem. Due to the misfortunes of home life situations, and not having the supports in their lives, many of our youth do not have the opportunity of realizing their full potential, visions, goals and/ or to recognize their abilities in higher learning experiences or job opportunities. Our program is to help steer them away from negative habits. As explained earlier, through the youth skills training children, youth, elders, members, single parents, handicapped will benefit through these community service projects. Success is measured by the number of youth improving their lifestyles, going back to school or working full time. Youth upon receiving new skills generally do not have a problem finding employment. Encouraging youth to try for their learner's licence and safety tickets while employed with our department also helps.

List the resources needed for the project:

Describe the manpower, tools and resources being utilized to achieve the goals of the project.

- *Briefly describe the activities and methods you/your team will employ to achieve your goals and objectives.*



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Which departments will oversee specific aspects of the plan and what programs or information are they using?

- What results do you expect to achieve?
 - What criteria will you be using to measure success?
 - Will you be subcontracting out? Briefly describe who, when, where, why and how?
 - The reader should be able to understand who manages certain deliverable.
 - Members at Large will need WCB and Insurance to undergo Trust Proposal Projects.
-
- Skills and hands-on development for youth on the community service projects already mentioned.
 - Hand and power tools
 - Various gas-powered engines
 - Heavier equipment: Skid-steer with various attachments and a John deere tractor
 - Repair and maintenance of playgrounds, outdoor rinks, and dugouts located in our reserves.
 - Achievements: Many of the youth that we've trained are working and have overcome obstacles in life after realizing they now have potential, skills and a good future ahead of them.

Project End Evaluation by the Administrator:

Indicate below which category your proposal request fall under:

- | | |
|--|--------------------------|
| • Community Development ** | X |
| • Health Care | X |
| • Education and Training | X |
| • Elder Care | X |
| • Infrastructure improvement | X |
| • Preserving culture and language | X |
| • Community activities | X |
| • Economic development | X |
| • Cultural enrichment | X |
| • Protection of aboriginal identity and Treaty Right | ☐ |

If you have chosen **Community Development, which additional categories does your proposal request fall under?

- | | |
|--|---|
| • Improve health and well-being (emotional, physical, mental, spiritual) | X |
| • | |
| • | |
| • Benefits from improving awareness of culture, traditions, identity | X |
| • | |



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- Networking-building relationships with the community and outside the community X
- Creating temporary jobs X
- Occupational training and development of infrastructure X
- Opportunity for creating greater economic independence X

What research and/or studies have you/your team completed to determine the requirements of membership or the community, that this proposal will provide?

Sadly, we do not need to do a study, because we see the many challenges plaguing our youth today. Many deaths resulting from drugs & alcohol abuse, suicide, gangs, homelessness due to addictions or lack of work skills, which makes a lot of youth unsure about their future. We'll continue to provide skills development for youth that want to quit this kind of lifestyle, but we need funding do it.

Projected Budget

How much money are you/your team requesting with this proposal? \$200,000

Have you included a Cash Flow budget? Yes ☒ No ☐

If you checked off "no" please explain why you didn't submit a Cash Flow budget?

*Add additional sheet as needed

Have you/your team approached any other funding agencies prior to approaching BCN Trusts?

Yes ☐ No ☒

If you checked off "yes", please provide the details of the request, what amount was negotiated and what amount was approved. If the request was denied, please explain why it was denied.

*Add additional sheets as needed

Is the funding request from BCN Trusts to be used with any other funding source(s) or partner(s)?

Yes ☐ No ☒

If you checked off "yes", identify the funding source or partner: _____

What is the % breakdown of funding from other source(s) or partner(s)?

_____% _____%
_____% _____%

Quarterly Report

If you/your team do not submit the first (1st) quarterly report within the first three (3) months of starting the project and subsequent quarterly reports thereafter until the conclusion of the project, your funds may be suspended indefinitely at the phase, the delinquency had been committed.



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Definition

Quarterly means every three (3) months.

Summary/Evaluation Report:

It is equally important to submit the final Summary/Evaluation report at the end of the project.

IMPORTANT to KNOW

BCN Trusts will no longer tolerate negligence, procrastination and non-compliance.

1. The consequence for irresponsible acts of postponement, may be a "rejected proposal" by the Trustees and Chief & Council because of non-performance.
2. It is equally important to RETURN assets (property/equipment etc.) back to Bigstone Cree Nation when such items are purchased with BCN Trust funding, at the end, of the project.
3. Trust Administrator will conduct an Project End Evaluation Report.

When the Project Director undertakes to coordinate a project, it is his/her responsibility to comply with the requirements of the program and to ensure that his/her team conforms.

BCN Trusts is responsible to Membership, the Trustees and to Chief & Council.

Donald Alook

Print Name

D Alook

Signature

Incomplete applications will not be accepted.

BIGSTONE CREE NATION
 CASH FLOW BUDGET FOR 2026-2027
 YOUTH DEPARTMENT

REVENUE:												
	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.
Deferred Revenue (22-23&23/24)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Shop Rent Revenue	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	500.00
TOTAL REVENUE	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	500.00

EXPENDITURES:												
Youth Project Director	8,154.24	5,436.15	5,436.16	5,436.16	5,436.16	5,436.16	5,436.16	5,436.16	5,436.16	5,436.16	8,154.24	5,436.16
Admin Assistant (\$26.25/hourly)	5,971.85	3,981.25	3,981.25	3,981.00	3,981.25	3,981.25	3,981.25	3,981.25	5,971.85	3,981.25	3,981.25	3,981.25
Trainee's (4 Youth as needed)	6,820.00	6,820.00	6,800.00	6,820.00	6,820.00	7,000.00	6,820.00	6,820.00	7,000.00	6,820.00	6,820.00	6,820.00
Co-Portion Benefits	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00
WCB	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00
Sunlife	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Office Phone/Internet	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00
Cell phone	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Utilities - Gas/Power	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00
Travel	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00
Vehicle Insurance (Vehicle/Building)	7,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Construction/Materials	5,000.00	8,500.00	8,500.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	8,000.00	5,000.00	5,000.00	5,000.00
Office Supplies	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
Vehicle - Repair/Maintenance/Fuel	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Admin Fees	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.63
NET SURPLUS (DEFICIT) MONTHLY	36,682.76	27,574.07	27,554.08	25,073.83	24,074.08	24,254.08	25,074.08	27,074.08	26,244.68	25,074.08	26,792.16	24,074.04
NET SURPLUS (DEFICIT) TO DATE												0.00

Note: Total Budget: \$316,000.00
 Trust Fund Request: \$200,000.00
 FNDF for Reamining Balance